

# Ebbetts Pass Fire District



## BOARD OF DIRECTORS NOTICE OF REGULAR MEETING

**Via teleconference webinar  
Tuesday, 9:00 a.m., April 21, 2020**

In compliance with recently issued guidelines from the State of California and other governing agencies, and in order to aid in keeping the public safe, Ebbetts Pass Fire District (EPFD) will be conducting our Board Meeting via teleconference until further notice.

To access the meeting please visit [zoom.us](https://zoom.us) website and enter Meeting ID: 933-2482-9268 with password: 267208. If you need assistance in accessing this information, please email [epfd@epfd.org](mailto:epfd@epfd.org) or call the EPFD office at 209-795-1646, Monday through Friday, 8:00 am to 5:00 pm.

If you would like to comment on any item on our Agenda or an item not on the Agenda, please submit those in writing to our office at PO Box 66, 1037 Blagen Road, Arnold CA 95223 or via email at [epfd@epfd.org](mailto:epfd@epfd.org) at least 24 hours before the meeting. You may also submit comments via the "Chat" function available during the teleconference online.

### MEMBERS OF THE BOARD

Mike Barr, President      Denny Clemens, Secretary  
Jon Dashner      J. Scott McKinney      Pete Neal

### **Concerning Public Comment**

Please Note: The Board of Directors offers the opportunity for the public to speak to specific agenda items during the time that agenda item is discussed by the Board. The Board also allows an opportunity for the public to speak on non-agenda items during "public comments" prior to the conclusion of the meeting. The Board may not make any decision related to non-agendized items until the next Board meeting.

## **AGENDA**

1. **Call to Order, Flag Salute, Roll Call**
2. **Public Appearances/Comment**: The Board will hear public comment on any agendized or non-agendized item. The Board may discuss public comment but may not take action.
3. **Consent Items**: Board action limited to discussion and approval of:
  - 3.1. Minutes: 02/18/20
  - 3.2. Acceptance of February and March 2020 Checks Listings and Authorize to File for Audit

# **NOTICE OF REGULAR MEETING – continued**

April 21, 2020

4. **Committee Reports:** The Board will discuss the status of the following matters. The Board may take action on recommendations and/or give direction to staff or committee members related to follow-up on specific matters addressed by the committee.
  - 4.1. **Finance Committee** (Directors Dashner & McKinney)
    - 4.1.2. Approval of Preliminary Budget Fiscal Year 2020-21
  - 4.2. **Personnel/Safety Committee** (Directors Dashner & McKinney)
  - 4.3. **Fire Prevention Committee** (Director Barr & Clemens)
    - 4.3.1. Ebbetts Pass Fire District Fire Ordinance 2020 Draft update
  - 4.4. **Apparatus/Equipment Committee** (Directors Clemens & Neal)
5. **Scheduled Items:** The Board will discuss and take action on the specific items listed below.
  - 5.1. Resolution 2020-02: Declaring Certain Items Owned as Surplus -- 1989 Pierce Arrow 1005-foot Aerial
  - 5.2. Letter from Bryn Buhler Regarding Pregnancy Disability Leave
  - 5.3. Calaveras County Water District Resolution No. 2020-17 Increase Per Hydrant Payment for Fire Department O&M
  - 5.4. Ebbetts Pass Fire District Resolution 2020-03: Resolution Supporting the Preparation and Submission of a Proposal for the Calaveras County North and South Exclusive Operation Ambulance Zones by the Calaveras Fire Joint Powers Authority
  - 5.5. Ebbetts Pass Fire District: 2019 Consumer Price Index West Urban–Cost of Living Adjustment
  - 5.6. Mountain-Valley Emergency Medical Services Agency Notification to Approve the Exclusive Operator for 9-1-1 Emergency Advanced Life Support Ambulance Transport Services for an Exclusive Operating Area within the East Zone of Calaveras County
  - 5.7. Calaveras Public Power Agency Voting Instructions for the “At-Large” Position
  - 5.8. **Ebbetts Pass Fire District Policy Review:**
    - End 30-day Review
    - 5.9.1. Policy 6520: Personnel – Personal Appearance Uniform Standards
6. **Reports:** The Board will hear reports on the following matters. The Board may discuss information contained in these reports.
  - 6.1. Administrative Report.
  - 6.2. Legislative Report
  - 6.3. Administrative – EMS
7. **Comments, Questions, and Consideration:** The Board will entertain comments and questions from the following individuals or representatives. The Board may discuss these comments or questions on these items but may not take action.
  - 7.1. Board Members
  - 7.2. Firefighters' Association
  - 7.3. Employees' Group
  - 7.4. Public Comments
8. **Adjournment of Regular Meeting**

**ADMINISTRATIVE STAFF:**  
Michael Johnson, Fire Chief  
Cheryl Howard, Secretary

# Ebbetts Pass Fire District



## **MINUTES** Board of Directors February 18, 2020

### **SUBJECT TO APPROVAL**

1. The meeting was called to order at 9:00 A.M. by President Mike Barr and the Pledge of Allegiance was recited. Directors present: Michael Barr, Denny Clemens, Jon Dashner, Scott McKinney, and Pete Neal.

District personnel present: Fire Chief Mike Johnson, Cheryl Howard  
Battalion Chief Rodney Hendrix, Engineer Jim Eaves

Others present: PG&E Community Resiliency Program Director Hal Moore  
PG&E Land Representative Charlene Bautista

Media present: None

2. **PUBLIC APPEARANCES/COMMENT** – None

3. **CONSENT ITEMS**

- 3.1. Mr. Dashner made a motion to approve as presented Consent Item 3.1 Minutes for January 21, 2020. Mr. Clemens seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).
- 3.2. Mr. Dashner made a motion to approve Consent Item 3.2 the acceptance of the January 2020 Checks Listing and authorize to file for audit. Mr. Neal seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

4. **COMMITTEE REPORTS**

- 4.1. Finance Committee (Directors Dashner & McKinney)

Chief Johnson reported that the committee met and reviewed revenue and expenditures to date and noted that the numbers were on target for the current point of time in the fiscal year. He noted that the ambulance revenue was currently outperforming projections for the fiscal year.

4.2. Personnel Committee (Directors Dashner & McKinney)

Chief Johnson reported that the District has continued another month with no injury. He also reported that Kody Simons started today his full-time employment as Firefighter-Paramedic with the District.

4.3. Fire Prevention Committee (Directors Barr & Clemens)

Chief Johnson reported that Doug Oliver from the Calaveras County Building Department had met with the committee members. He noted that they hoped to build a standard of how fire districts will work with the Building Department. Chief Johnson added that Mr. Oliver was hoping to obtain permission for the districts to get licensed access to the new software which would be advantageous for continued knowledge of ongoing projects through the Department.

4.4. Apparatus/Equipment Committee (Directors Clemens & Neal)

Chief Johnson noted there would be discussion later in the agenda.

5. Scheduled Items5.1. Ebbetts Pass Fire District: PG&E Community Resiliency Program Update

Chief Johnson introduced the representatives present from PG&E: Hal Moore, Community Resiliency Program Director, and Charlene Bautista, Land Development Coordinator. Hal Moore overviewed the proposed layout of the placement of the equipment to power for the polygon of electrical grid. He pointed out the recloser (red square) and transformer (green square) that would be permanent fixtures for tie-in to the distribution system would need to be placed more toward the northwest corner of the property than had previously been discussed by the Board members. He noted the blue rectangles represented the generators that would be brought in for each Public Safety Power Shutdown (PSPS) event.



Hal Moore noted that if the agreement for the placement of the equipment could be made further design work would be completed with project pacing to have the 17kVA transformer in place by September 2020. Mr. Dashner made a motion to implement the proposed Community Resiliency Project with PG&E as presented. Mr. Neal seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

Hal Moore reported that Charlene Bautista would be drafting the formal agreement to present to the District. He noted that there would need to be a ground resistivity test which would determine the depth of road base needed for placement or, if necessary, asphalt placement which would all be at PG&E's cost. He was

estimating June or July to begin construction and he thanked the Board members for their collaboration on the project.

5.2. California Department of Health Care Services Intergovernmental Transfer Program Participation 2017-18 and 2018-19

Chief Johnson reported on some of the discussion that had taken place with the consultant Ellie Hall regarding the DHCS for the methodology of the IGT (Inter-Governmental Transfer) pulldown of funds. He noted there was some change with it being based on an 18-month period and determination of the number of patients covered, cost per call, etc. He noted that the District seemed to be financially able to have the funds set aside for the short period to actually pull down the funds.

5.3. CSDA Board of Directors Call for Nominations Seat C

None of the Board members expressed any interest in serving the 3-year term.

5.4. Department of Justice Live Scan Resolution 2020-1

Chief Johnson reported that this resolution was to replace specific wording to make the District's application for Live Scan services acceptable. He added that the last paragraph had been restructured. After review, Mr. McKinney made a motion to approve Resolution 2020-1 Approving an Application for Authorization to Access State and Federal Level Summary Criminal History Information for Employment Including Volunteers and Contractors, and for Licensing or Certification Purposes. Mr. Dashner seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

5.5. Special District Risk Management Authority Spring Education Day

Chief Johnson reported the District needed two Board members to volunteer to attend this meeting as it helped the District with a discount on its worker's compensation insurance premium cost. He noted that Cheryl Howard and Joan Lark would be attending this year for the administration discount. Mike Barr and Pete Neal volunteered to attend this on March 24<sup>th</sup> in Sacramento.

5.6. EPFD Apparatus Committee: Truck Company T-431 Discussion

Chief Johnson noted that the committee had met and discussed the continued need for the unit and the accompanying foreseen maintenance costs. Mr. Neal noted the apparatus was limited for areas of use within the District and the unit was getting past its service life. After some discussion regarding its usefulness, Mr. Dashner made a motion to place an item on next month's regular meeting agenda regarding declaring the truck surplus. Mr. Clemens seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

5.7. EPFD Apparatus: Fremont Purchase of 2002 Pierce Quantum Fire Type 1 Pumper

Chief Johnson reported that the District was still waiting on action by the City of Fremont but the Apparatus Committee was in the que to obtain the engine but it was still a matter of waiting at this time. Mr. Neal made a motion to purchase the 2002 Pierce Quantum Fire Engine from Fremont for \$5,000. Mr. Dashner seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

**5.8. EPFD Policy Review****5.8.1. Begin 30-day Review:****Policy 6520: Personnel – Personal Appearance Uniform Standards**

Chief Johnson reported that the policy included the following additions: allowing for the quarter zip, adding the hooded sweatshirts, allowing additional versions of the ball cap.

**5.8.2. End 30-day Review:****Policy 6120: Personnel – Holidays**

Chief Johnson reported that had been no input received over the past month. He reminded the Board members about the change removing Lincoln's birthday and adding the day after Thanksgiving Day. He also noted for the administrative staff there was a change from Easter as a holiday which was available as a choice of Monday or Friday since it was always a Sunday to having the Martin Luther King holiday in January which was a State and Federal holiday. Mr. Neal made a motion to approve Policy 6120 with the holidays as scheduled. Mr. Clemens seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

**5.9. Ebbetts Pass Fire District Fire Ordinance 2020 – Draft**

Chief Johnson asked that the Board members continue to review as some more work needed to be done on the revision of the District's Ordinance.

**6. REPORTS****6.1. Administrative Report**

Chief Johnson reported that the Calaveras County Fire Chiefs Association was working with CalFire regarding the continuation of the 3-year fire dispatch contract. He noted that there were a few key items being discussed including the desire for chute or reflex time which may be for the future as AVL became more usable within the terrain of Calaveras.

**6.2. Legislative Report**

Chief Johnson reported the AB315 which had "teeth" for the State Auditor for complaints of misuse of funding was dead although the author was vowing to revive it.

**6.3. Administrative - EMS**

Chief Johnson reported that the Mountain-Valley EMS Agency had notified the District that it had received a 95.5% rating on its proposal for the Calaveras County East Zone. He expressed his pride in the work done by the staff in its preparation.

**7. COMMENTS, QUESTIONS, CONSIDERATIONS****7.1. Board Members**

Mr. Dashner thanked Chief Johnson and Cheryl Howard for the sharp pencils keeping the District financially in line.

**7.2. Firefighters Association** - Rodney Hendrix reported things were underway in preparation for the Alisa Ann Rusch Burn Foundation winter trip. He also reported that the Association had purchased five hydrant extensions which would be placed in the Arnold area for use during periods of snow to help when the snow becomes packed around some of the hydrants.**7.3. Employees' Group:**

Rodney Hendrix reported that Firefighter-Paramedic Kody Simons was having his first day with the District and that another medic was currently undergoing a background investigation.

**7.4. Public Comments**

None

**8. ADJOURNMENT**

Mr. Dashner made a motion to adjourn. Mr. Neal seconded; motion passed unanimously.  
10:34 A.M.

Respectfully submitted,

Cheryl Howard  
District Secretary

**County of Calaveras  
General Ledger Summary  
Balance Sheet Accounts  
As of 3/31/2020**

**Fund 2290 Ebbetts Pass Fire**

<u>Object Code</u>	<u>Object Description</u>		<u>Balance</u>
<u>Assets</u>			
1006	Cash in Treasury	22900000	401,692.68
1007	Outstanding Checks	22900000	(5,958.65)
1016	Imprest Cash	22900000	40,000.00
Total Assets			<u>\$435,734.03</u>
<u>Liabilities</u>			
2002	Accounts Payable	22900000	1,163.60
2002	Accounts Payable	22900010	(1,163.60)
2009	Sales Tax Payable	22900010	33.67
2091	Accts Payable - Staledated Cks	22900010	4,481.03
Total Liabilities			<u>\$4,514.70</u>
<u>Fund Balance</u>			
3002	Fund Bal Unreserv/Undesign	22900000	392,613.82
3043	Reserve for Imprest Cash	22900000	40,000.00
Total Fund Balance			<u>\$432,613.82</u>
Year-to-Date Revenues			\$3,585,204.61
Year-to-Date Expenditures			\$3,586,599.10
Year-to-Date Transfers In			\$0.00
Year-to-Date Transfers Out			\$0.00
Year-to-Date Clearing Accounts			<u>\$0.00</u>
Total Fund Equity			<u>\$431,219.33</u>
Total Liabilities and Fund Equity			<u>\$435,734.03</u>



# REVENUE ACCOUNT SUMMARY SHEET - March 2020

<b>Fire Operations:</b>	<b>F</b>				
ACCOUNT	No.	BUDGETED	RECEIVED Month	Year-To-Date	% Received Year-To-Date
Property Tax - Current Secured	4010	2,084,820	0.00	1,153,803.97	55%
Administrative Fee (SB2557)	4013	(40,299)	0.00	(22,197.22)	55%
Unitary Tax	4015	41,651	0.00	21,430.25	51%
Supplemental Tax - Current Secured	4017	14,385	0.00	14,204.93	99%
Property Tax - Current Unsecured	4020	31,294	0.00	26,467.91	85%
Supplemental Tax - Current Unsecured	4027	902	0.00	2,346.33	260%
Prior Unsecured Taxes	4040	1,687	0.00	862.96	51%
Transient Occupancy Taxes	4072	32,000	0.00	23,100.81	72%
Interest	4300	-	0.00	(3,987.94)	
HOPTR	4463	24,188	0.00	10,728.34	44%
Timber Tax	4465	-	0.00	2,171.60	
State Aid for Public Safety	4472	20,000	0.00	12,651.00	63%
Grant	4505	-	0.00	0.00	
Reimbursement - Personnel	4542	30,000	15,467.89	15,467.89	52%
Reimbursement - Equipment	4543	5,000	0.00	0.00	0%
HazMat Release Response Plan	4592	-	0.00	0.00	
Report Fees	4593	-	0.00	0.00	
Charges for Current Service (hydrants)	4679	10,500	0.00	0.00	0%
Other Refund - Prior Year Taxes	4684	-	0.00	0.00	
Training Fees	4689	-	100.00	5,100.00	
Gifts/Donations	4707	-	0.00	750.00	
Refund - Misc.	4708	-	886.14	26,469.61	
Other Revenue	4712	-	1,736.04	17,029.92	
Other Misc. Rev. (PG&E Rate Credit)	4712	500	0.00	1,273.00	
Other Misc. Rev. (CA Fire Foundation)	4712		0.00	14,665.79	
Miscellaneous Revenue	4713	500	475.99	794.82	159%
Refunds - Insurance	4743	-	0.00	0.00	
Calaveras Co. >PG&E Butte Fire	4799	44,000	0.00	45,924.59	
Sale of Surplus Property	4800	-	0.00	3,500.00	
<b>Total</b>		2,301,128	18,666.06	1,372,558.56	60%

<b>EMS/Paramedic Program</b>	<b>P</b>				
ACCOUNT	No.	BUDGETED	RECEIVED Month	Year-To-Date	% Received Year-To-Date
Special Tax	4077	361,820	0.00	198,941.33	55%
Special Tax - Sustain ALS	4077 S	175,428	0.00	64,493.55	37%
Refunds - Insurance	4743	-	0.00	0.00	
<b>Total</b>		537,248	0.00	263434.88	49%

<b>Station 3 AMBULANCE</b>	<b>A</b>				
ACCOUNT	No.	BUDGETED	RECEIVED Month	Year-To-Date	% Received Year-To-Date
Special Tax	4077	828,140	0.00	455,340.33	55%
Special Tax - Sustain ALS	4077 S	1,081,948	0.00	626,855.35	58%
Other Programs - State (GEMT)	4479	9,000	0.00	32,290.68	359%
State Other Aid (IGT)	4580	65,000	0.00	0.00	0%
EMS Transport Revenue	4660	700,000	77,317.05	834,609.31	119%
Collections (FCN)	4679		115.50	115.50	
Calaveras Co. >PG&E Butte Fire	4799	206,000	0.00	0.00	0%
Refunds - Insurance	4743	-	0.00	0.00	
<b>Total</b>		2,890,088	77,432.55	1,949,211.17	67%

## FIRE OPERATIONS ACCOUNT SUMMARY SHEET - MAR 2020

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
<b>SALARIES &amp; BENEFITS</b>	<b>5001.1-</b>					
Salaries/Wages	-001	1,052,937	88,503.32	749,999.07	302,937.93	71%
Extra Hire	-002	10,000	531.76	1,653.00	8,347.00	17%
Extra Hire - Intern	-003	40,000	2,119.50	16,489.25	23,510.75	41%
ST/TF FF Payments	-004	30,000	0.00	6,514.91	23,485.09	22%
Volunteer FF Relief	-005	40,000	0.00	3,995.53	36,004.47	10%
Retirement	-050	214,473	17,851.06	158,995.32	55,477.68	74%
Group Insurance	-055	194,450	16,602.95	168,731.29	25,718.71	87%
Uniform Allowance	-062	3,600	0.00	2,800.00	800.00	78%
<b>SERVICES &amp; SUPPLIES</b>	<b>5111.1-</b>					
Safety Clothing	-111	10,000	0.00	355.52	9,644.48	4%
Safety Equipment	-115	6,000	20.93	587.12	5,412.88	10%
Communications-Radios	-121	8,000	50.07	1,322.08	6,677.92	17%
Communications-Phone	-124	12,000	1,449.17	12,367.70	(367.70)	103%
Food - Fire Line Meals	-131	1,200	68.13	2,385.18	(1,185.18)	199%
Housekeeping	-141	8,000	1,101.76	9,197.18	(1,197.18)	115%
Insurance-Prop/Liability	-151	12,000	0.00	13,512.00	(1,512.00)	113%
Insurance-Workers Comp	-153	86,829	0.00	86,829.00	-	100%
Maintenance-Apparatus	-181	45,000	3,946.67	78,290.38	(33,290.38)	174%
Maintenance-Utilities	-182	10,000	516.49	14,268.14	(4,268.14)	143%
Building Maintenance	-201	21,100	385.75	15,846.91	5,253.09	75%
Emergency Care/Rescue	-211	1,275	0.00	0.00	1,275.00	0%
Memberships	-221	7,755	0.00	7,912.00	(157.00)	102%
Office Expense	-241	12,050	394.30	6,241.51	5,808.49	52%
Office Expense-Postage	-243	1,000		276.10	723.90	28%
Office Expense-Copies	-245	1,500	109.07	986.24	513.76	66%
Professional Services	-271	33,000	0.00	2,800.00	30,200.00	8%
Small Tools/FF Equipment	-401	13,000	1,039.56	7,773.49	5,226.51	60%
Small Tools-Hose/SCBA	-402	9,000	402.15	490.29	8,509.71	5%
Special District Expense	-411	17,000	260.33	13,135.21	3,864.79	77%
SDE--Health Maintenance	-412	4,200	287.00	1,348.68	2,851.32	32%
Training	-422	12,500	190.30	1,524.20	10,975.80	12%
Travel/Education	-478	9,000	1,310.00	1,595.26	7,404.74	18%
Transportation Fuel	-480	20,000	1,313.64	16,232.91	3,767.09	81%
Utilities - Water/Sewer	-501	10,280	1,663.15	8,302.97	1,977.03	81%
Utilities - Electrical	-504	11,500	892.95	7,158.28	4,341.72	62%
Utilities - Propane	-505	20,000	2,111.19	12,391.16	7,608.84	62%
LAFCO Fee	5627	3,543	0.00	3,542.68	0.32	100%
<b>FIXED ASSETS</b>						
Building Fund: Structures	5640	211,698	0.00	105,848.61	105,849.39	50%
Equipment	5701	66,000	0.00	64,201.13	1,798.87	
<b>Fire Operation Fund Totals</b>		<b>2,269,890</b>	<b>143,121.20</b>	<b>1,605,900.30</b>	<b>663,989.70</b>	<b>71%</b>

# CHECKS ISSUED LISTING - MAR 2020 FIRE OPERATIONS

Check No.	PAID TO	PURPOSE	AMOUNT
<b>5001.1.001: SALARIES</b>			
17032, 17089	Payroll / Statutory Elective Withholding		80,726.65
17032, 17089	Paychex Fee	employer cost	356.69
1082458, 1082844	PARS	EE withholding	98.64
17033, 17090	EPFF Local #3581	dues and meals withholding	900.00
17169	PERS	EE portion	6,421.34
<b>5001.1.002: EXTRA HIRE</b>			
17032, 17089	Payroll / Statutory Elective Withholding		531.76
<b>5001.1.003: EXTRA HIRE - SPECIAL</b>			
17032, 17089	Payroll / Statutory Elective Withholding		1,930.50
1082458, 1082844	PARS	EE withholding	189.00
<b>5001.1.004: Expenditure: ST/TF Firefighter Payment</b>			<i>none issued</i>
<b>5001.1.005: Expenditure: Volunteer Firefighter Payment</b>			
1183375	PARS	Trust administration	450.46
<b>5001.1.050: RETIREMENT (PERS)</b>			
17169	PERS	Employer Portion 02-2020-2	5,458.56
17169	PERS	Employer Portion 03-2020-1	5,458.56
17169	PERS	Employer Unfunded Liab. - Mar	6,534.41
<b>5001.1.055: GROUP INSURANCE</b>			
17032, 17089	Supplemental Life Premium Withholding		-78.60
1082868	FDAC-EBA	vision/dental/life premium	1,312.35
1082878	SDRMA-Employee Benefit Service - medical premium		14,494.20
1082872	Hometown Health	BC medical premium	875.00
<b>5001.1.062: UNIFORM ALLOWANCE</b>			<i>none issued</i>
<b>5111.1.111: SAFETY CLOTHING</b>			
1083380	UPS	shipping turnouts for repair	14.99
<b>5111.1.115: SAFETY EQUIPMENT</b>			
1082873	Interstate All Battery Center	AA batteries	20.93

## CHECKS ISSUED LISTING - MAR 2020 FIRE OPERATIONS

### 5111.1.121: COMMUNICATIONS: RADIOS

1082873 Interstate All Battery Center	AA batteries	50.07
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### 5111.1.124: COMMUNICATIONS: TELEPHONE

1082863 AT&T Local	Sta. 2 monthly charges	256.59
1082863 AT&T Local	Sta. 4 monthly charges	273.20
1083372 Comcast	Sta. 1 monthly service	351.22
1082601 Comcast	Sta. 2 monthly service (2 mos)	279.78
1083370 Verizon Wireless	monthly service	288.38

### 5111.1.131: FOOD/FIRE LINE MEALS

1082607 US Bank	food for radio tower project	68.13
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### 5111.1.141: HOUSEHOLD EXPENSE

1082867 Ebbetts Pass Lumber Co	cleaning items	72.94
1082861 AmeriPride Service	towel service	189.34
1082866 CA Waste Recovery Systems	trash removal	195.12
1082879 Sierra Janitorial Supply	cleaning supplies, TP, PT	552.17
1082607 US Bank/Alcal Supply	filters	92.19

### 5111.1.151: INSURANCE: PROPERTY/LIABILITY

*none issued*

### 5111.1.153: INSURANCE: WORKER'S COMPENSATION

*none issued*

### 5111.1.181: MAINTENANCE: APPARATUS

108607 US Bank/Shandel Eqpt	U007: repair front axles seals,etc	1,477.14
1082607 US Bank/Bett Truck Parts	U1005: spring, nuts, washers	1,443.46
1082862 Arnold Auto Supply	U1002: union line; U7 hose, end:	103.96
1082869 Golden State EVS	U1005: lock paddle	247.44
1082871 Hi-Tech EVS Inc	U1006: pump test	655.00
1083369 Burtons Fire Inc	shipping charge	19.67

### 5111.1.182: MAINTENANCE: UTILITIES

1082609 Arnold Automotive	U3018: replace hose to pump	307.01
1082862 Arnold Auto Supply	U3018: cargo bar, oil, lift support	117.95
1083379 Chains Required Inc	U3020: cams	91.53

### 5111.1.201: BUILDING & GROUNDS MAINTENANCE

1082876 Ebbetts Pass Gas Service	repair heater	385.75
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### 5111.1.211: EMERGENCY CARE

*none issued*

**CHECKS ISSUED LISTING - MAR 2020****FIRE OPERATIONS****5111.1.221: MEMBERSHIPS/SUBSCRIPTIONS***none issued***5111.1.241: OFFICE EXPENSE**

1082607 US Bank	spam blocker, backup, Office	230.22
1082874 Laura Bowly Design	website assistance	48.75
1083377 Staples	toner, paper	115.33

**5111.1.243: OFFICE EXPENSE: POSTAGE**

JE Calaveras Co.	checks postage
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**5111.1.245: OFFICE EXPENSE: COPIES**

1083382 Zoom Imaging Solutions	copier maintenance	109.07
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**5111.1.271: PROFESSIONAL SERVICES***none issued***5111.1.401: SMALL TOOLS/FF EQUIPMENT**

1082607 US Bank/Eastwood Co	ext. cord, plug	332.42
1082873 Interstate All Battery Center	AA batteries	161.51
1083374 L N Curtis	calibration gas, O2 sensor	545.63

**5111.1.402: SMALL TOOLS: HOSE / SCBA**

JE Murphys Fire Prot Dist	reimb 1/2 calibration fit test dev	377.11
1082867 Ebbetts Pass Lumber Co		25.04

**5111.1.411: SPECIAL DISTRICT EXPENSE**

1082607 US Bank (SAMBA)	EPN reporting	29.07
1082607 US Bank	power injector, vials	56.72
1082867 Ebbetts Pass Lumber Co	radio tower project	161.82
1082867 Ebbetts Pass Lumber Co	hydrant maintenance	12.72

**5111.1.412: SPECIAL DISTRICT EXPENSE: HEALTH MAINTENANCE**

1082607 US Bank	physical	120.00
1083376 Adventist Health-Job Care	physical	167.00

**5111.1.422: TRAINING**

1082865 CA Dept of Forestry	Rope Rescue Tech (8)	168.00
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**5111.1.478: TRAVEL/EDUCATION/TRAINING**

1082607 US Bank/IAFC	WUI conference registration	400.00
1082607 US Bank/FDAC	Annual conference registration (2)	910.00

**CHECKS ISSUED LISTING - MAR 2020****FIRE OPERATIONS****5111.1.480: TRANSPORTATION FUEL**

1065212 Ebbetts Pass Gas Service	unleaded fuel	236.97
1082608, 1083381 W H Breshears	diesel fuel	1,076.67

**5111.1.501: UTILITIES: WATER/SEWER**

1082600 CCWD	water/sewer	1,663.15
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**5111.1.504: UTILITIES: ELECTRICITY**

JE CPPA	electricity	892.95
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**5111.1.505: UTILITIES: PROPANE**

1082876 Ebbetts Pass Gas Service	propane	2,111.19
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**5640 F: STRUCTURES***none issued***5701 F: EQUIPMENT***none issued*

## ENGINE PARAMEDIC PROGRAM ACCOUNT SUMMARY SHEET - Mar 2020

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
<b>SALARIES &amp; BENEFITS</b>	<b>5001</b>					
Salaries/Wages	-.001	308,462	<b>25,641.06</b>	252,089.97	56,372.03	82%
Retirement	-.050	86,460	<b>7,523.27</b>	66,930.97	19,529.03	77%
Group Insurance	-.055	87,015	<b>5,589.20</b>	58,361.14	28,653.86	67%
Uniform Allowance	-.062	1,200	<b>0.00</b>	1,166.67	33.33	97%
<b>SERVICES &amp; SUPPLIES</b>	<b>5111</b>					
Safety Clothing	-.111	2,728	<b>0.00</b>	0.00	2,728.00	0%
Safety Equipment	-.115	1,000	<b>6.98</b>	135.21	864.79	14%
Communications-Radios	-.121	1,000	<b>25.05</b>	263.52	736.48	26%
Communications-Phone	-.124	615	<b>88.47</b>	756.08	(141.08)	123%
Housekeeping	-.141	1,900	<b>296.61</b>	1,629.91	270.09	86%
Insurance-Prop/Liability	-.151	2,250	<b>0.00</b>	3,000.00	(750.00)	133%
Insurance-Workers Comp	-.153	20,000	<b>0.00</b>	20,000.00	-	100%
Maintenance-Apparatus	-.181	2,900	<b>21.45</b>	2,566.44	333.56	88%
Building Maintenance	-.201	-	<b>0.00</b>	0.00	-	
Emergency Care/Rescue	-.211	-	<b>0.00</b>	0.00	-	
Office Expense	-.241	-	<b>0.00</b>	0.00	-	
Office Expense-Copies	-.245	-	<b>0.00</b>	0.00	-	
Professional Services	-.271	2,200	<b>0.00</b>	2,200.00	-	100%
Small Tools/FF Equipment	-.401	-	<b>53.80</b>	53.80	(53.80)	
Small Tools-Hose/SCBA	-.402	500	<b>0.00</b>	63.20	436.80	13%
Special District Expense	-.411	700	<b>6.00</b>	90.35	609.65	13%
SDE--Health Maintenance	-.412	1,500	<b>0.00</b>	0.00	1,500.00	0%
SDE--Administration Fee	-.413	-	<b>0.00</b>	0.00	-	#DIV/0!
Training	-.422	4,000	<b>200.00</b>	670.00	3,330.00	17%
Travel/Education	-.478	2,700	<b>0.00</b>	0.00	2,700.00	0%
Transportation Fuel	-.480	6,500	<b>619.12</b>	5,296.47	1,203.53	81%
<b>SPECIAL TAX HANDLING FEE</b>	<b>5411</b>	3,618	<b>0.00</b>	1,809.10	1,808.90	50%
<b>Engine Paramedic Program Totals</b>		<b>537,248</b>	<b>40,071.01</b>	<b>417,082.83</b>	<b>120,165.17</b>	<b>78%</b>

## CHECKS ISSUED LISTING - MAR 2020 ENGINE PARAMEDIC

Check No.	PAID TO	PURPOSE	AMOUNT
<b>5001.2.001: SALARIES</b>			
17032, 17089	Payroll / Statutory Elective Withholding		23,243.68
17032, 17089	Paychex Fee	employer cost	66.88
1082458, 1082844	PARS	EE withholding	0.00
17033, 17090	EPFF Local #3581	dues and meals withholding	450.00
17169	PERS	EE portion	1,880.50
<b>5001.2.050: RETIREMENT (PERS)</b>			
17169	PERS	Employer Portion 02-2020-2	1,977.47
17169	PERS	Employer Portion 03-2020-1	1,977.47
17169	PERS	Employer Unfunded Liab. - Mar	3,568.33
<b>5001.2.055: GROUP INSURANCE</b>			
17032, 17089	Supplemental Life Premium Withholding		-22
1082868	FDAC-EBA	vision/dental/life premium	399.00
1082878	SDRMA-Employee Benefit Service - medical premium		5,212.20
<b>5001.2.062: UNIFORM ALLOWANCE</b>			<i>none issued</i>
<b>5111.2.111: SAFETY CLOTHING</b>			<i>none issued</i>
<b>5111.2.115: SAFETY EQUIPMENT</b>			
1082873	Interstate All Battery Center	AA batteries	6.98
<b>5111.2.121: COMMUNICATIONS: RADIOS</b>			
1082873	Interstate All Battery Center	AA batteries	25.05
<b>5111.2.124: COMMUNICATIONS: TELEPHONE</b>			
1083372	Comcast	monthly service	50.00
1083370	Verizon Wireless	monthly service	38.47
<b>5111.2.131: FOOD/FIRE LINE MEALS</b>			<i>none issued</i>
<b>5111.2.141: HOUSEHOLD EXPENSE</b>			
1082861	AmeriPride Service	towel service	75.74
1082879	Sierra Janitorial Supply	cleaning supplies, TP, PT	220.87



## CHECKS ISSUED LISTING - MAR 2020 ENGINE PARAMEDIC

5111.2.151: INSURANCE: PROPERTY/LIABILITY	none issued
5111.2.153: INSURANCE: WORKER'S COMPENSATION	none issued
5111.2.181: MAINTENANCE: APPARATUS	
1082862 Arnold Auto Supply	U1005: coolant 21.46
5111.2.201: BUILDING & GROUNDS MAINTENANCE	none issued
5111.2.211: EMERGENCY CARE	none issued
5111.2.241: OFFICE EXPENSE	none issued
5111.2.245: OFFICE EXPENSE: COPIES	none issued
5111.2.271: PROFESSIONAL SERVICES	none issued
5111.2.401: SMALL TOOLS / ALS EQUIPMENT	none issued
5111.2.402: SMALL TOOLS: HOSE / SCBA	none issued
5111.2.411: SPECIAL DISTRICT EXPENSE	
1082607 US Bank (SAMBA)	EPN reporting 6.00
5111.2.412: SPECIAL DISTRICT EXPENSE: HEALTH MAINTENANCE	none issued
5111.2.413: SPECIAL DISTRICT EXPENSE: ADMINISTRATIVE FEE	none issued
5111.2.422: TRAINING	
1082605 Pete Ryan	reimburse medical renewal 200.00
5111.2.478: TRAVEL/EDUCATION/TRAINING	none issued
5111.2.480: TRANSPORTATION FUEL	
1082608, 1083381 W H Breshears	diesel fuel 619.12
5411 P: SPECIAL TAX HANDLING FEE	none issued

## STATION 3 A ACCOUNT SUMMARY SHEET - Mar 2020

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
<b>SALARIES &amp; BENEFITS</b>	<b>5001</b>					
Salaries/Wages	-.001	1,151,568	98,310.65	786,897.34	364,670.66	68%
Retirement	-.050	238,054	17,652.38	164,570.19	73,483.81	69%
Group Insurance	-.055	320,488	24,558.28	210,429.04	110,058.96	66%
Uniform Allowance	-.062	6,000	0.00	4,628.00	1,372.00	77%
<b>SERVICES &amp; SUPPLIES</b>	<b>5111</b>					
Safety Clothing	-.111	15,000	727.16	727.16	14,272.84	5%
Safety Equipment	-.115	2,250	13.95	609.57	1,640.43	27%
Communications-Radios	-.121	4,500	37.55	1,647.68	2,852.32	37%
Communications-Phone	-.124	3,575	341.10	2,746.56	828.44	77%
Food - Fire Line Meals	-.131	400	0.00	172.94	227.06	43%
Housekeeping	-.141	6,000	327.47	3,493.53	2,506.47	58%
Insurance-Prop/Liability	-.151	9,000	0.00	10,000.00	(1,000.00)	111%
Insurance-Workers Comp	-.153	65,000	0.00	65,000.00	-	100%
Maintenance-Ambulances	-.183	31,250	205.00	31,848.14	(598.14)	102%
Building Maintenance	-.201	5,000	0.00	5,343.60	(343.60)	107%
Emergency Care/Rescue	-.211	38,080	3,674.00	32,857.42	5,222.58	86%
Memberships	-.221	150	0.00	0.00	150.00	0%
Office Expense	-.241	4,800	1,673.00	2,139.21	2,660.79	45%
Office Expense - Copies	-.245	150	0.00	114.21	35.79	76%
Professional Services	-.271	59,640	7,725.74	52,020.57	7,619.43	87%
Small Tools/FF Equipment	-.401	7,050	933.96	7,750.13	(700.13)	110%
Small Tools-Hose/SCBA	-.402	-	0.00	0.00	-	#DIV/0!
Special District Expense	-.411	8,800	251.74	4,773.77	4,026.23	54%
SDE--Health Maintenance	-.412	3,100	465.00	920.00	2,180.00	30%
SDE--Administrative Fee	-.413	3,800	0.00	0.00	3,800.00	0%
Training	-.422	12,000	0.00	3,265.07	8,734.93	27%
Travel/Education	-.478	4,500	350.00	476.44	4,023.56	11%
Transportation Fuel	-.480	18,000	2,029.02	16,250.95	1,749.05	90%
Utilities - Water/Sewer	-.501	1,200	144.13	1,054.14	145.86	88%
Utilities - Electrical	-.504	1,900	156.66	1,437.93	462.07	76%
Utilities - Propane	-.505	5,000	219.50	2,227.32	2,772.68	45%
<b>SPECIAL TAX HANDLING FEE</b>	<b>5411</b>	8,280	0.00	4,140.70	4,139.30	50%
<b>SPECIAL TAX HANDLING FEE</b>	<b>5411</b>	12,575	0.00	12,856.52	(281.52)	102%
<b>REFUND OVERPAYMENT</b>	<b>5612</b>	20,747	5,489.56	17,525.06	3,221.94	84%
<b>FIXED ASSETS</b>						
Building Fund: Structures	5640	-	0.00	0.00	-	
Equipment	5701	290,899	0.00	73,946.53	216,952.47	25%
<b>Fire Operation Fund Totals</b>		2,358,756	165,285.85	1,521,869.72	836,886.28	65%

**CHECKS ISSUED LISTING - MAR 2020****STATION 3 A**

Check No.	PAID TO	PURPOSE	AMOUNT
<b>5001.3.001: SALARIES</b>			
17032, 17089	Payroll / Statutory Elective Withholding		88,995.57
17032, 17089	Paychex Fee	employer cost	267.52
1082458, 1082844	PARS	EE withholding	0.00
17033, 17090	EPFF Local #3581	dues and meals withholding	1,650.00
17169	PERS	EE portion	7,397.56
<b>5001.3.050: RETIREMENT (PERS)</b>			
17169	PERS	Employer Portion 02-2020-2	5,277.09
17169	PERS	Employer Portion 03-2020-1	5,238.64
17169	PERS	Employer Unfunded Liab. - Mar	7,136.65
<b>5001.3.055: GROUP INSURANCE</b>			
17032, 17089	Supplemental Life Premium Withholding		-143.00
1082868	FDAC-EBA	vision/dental/life premium	1,711.50
1082878	SDRMA-Employee Benefit Service - medical premium		22,989.78
<b>5001.3.062: UNIFORM ALLOWANCE</b>			<i>none issued</i>
<b>5111.3.111: SAFETY CLOTHING</b>			
1082604	Sierra Embroidery Works	uniform tee stock	727.16
<b>5111.3.115: SAFETY EQUIPMENT</b>			
1082873	Interstate All Battery Center	AA batteries	13.95
<b>5111.3.121: COMMUNICATIONS: RADIOS</b>			
1082873	Interstate All Battery Center	AA batteries	37.55
<b>5111.3.124: COMMUNICATIONS: TELEPHONE</b>			
1082601	Comcast - Sta. 3	phone/internet monthly charges	260.00
1083370	Verizon Wireless	cell phone service	81.10
<b>5111.3.131: FOOD/FIRE LINE MEALS</b>			<i>none issued</i>
<b>5111.3.141: HOUSEHOLD EXPENSE</b>			
1082861	AmeriPride Service	towel service	113.60
1082866	CA Waste Recovery Systems	trash removal	75.58
1082879	Sierra Janitorial Supply	cleaning supplies, TP, PT	331.30
1082607	US Bank	credit for returned parts	-193.01

**CHECKS ISSUED LISTING - MAR 2020****STATION 3 A**

**5111.3.151: INSURANCE: PROPERTY/LIABILITY** *none issued*

**5111.3.153: INSURANCE: WORKER'S COMPENSATION** *none issued*

**5111.3.183: MAINTENANCE: AMBULANCES**

1082862 Arnold Auto Supply	DEF	83.14
1082862 US Bank/Select Tech	U3506: pressure switch	121.86

**5111.3.201: BUILDING & GROUNDS MAINTENANCE** *none issued*

**5111.3.211: EMERGENCY CARE**

1083368 Airgas	oxygen	193.74
1082875 Life Assist, Inc.	medical supplies	3,480.26

**5111.3.221: MEMBERSHIPS/SUBSCRIPTIONS** *none issued*

**5111.3.241: OFFICE EXPENSE**

1082607 US Bank	PCR printers and laptops	1,501.41
1083377 Staples	toner, paper	171.59

**5111.3.271: PROFESSIONAL SERVICES**

1082610 Wittman Enterprises	Feb 2020: 46 PCR's	2,125.00
1082610 Wittman Enterprises	Jan 2020: 39 PCR's	1,150.00
JE Cal Co Sheriff's Office	amb dispatch fee	2,052.49
1082870 Elinor Hall MPH	IGT consultation services	1,562.50
1082877 Mountain-Valley EMS Agency	2nd Qtr Transport fee	835.75

**5111.3.401: SMALL TOOLS/FF EQUIPMENT**

1082873, 1083373 Interstate All Battery Center	AA batteries, AED batteries	933.96
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**5111.3.402: SMALL TOOLS: HOSE / SCBA** *none issued*

**5111.3.411: SPECIAL DISTRICT EXPENSE**

1082607 US Bank (SAMBA)	EPN reporting	24.00
1083378 Stericycle	medical waste disposal	157.76
1082603 Interstate All Battery Center	batteries for suction units	69.98

**5111.3.412: SPECIAL DISTRICT EXPENSE: HEALTH MAINTENANCE**

1083371 Co Occupational Med Partners	pre-hire physical	465.00
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**5111.3.413: SPECIAL DISTRICT EXPENSE: ADMINISTRATIVE FEE** *none issued*

**CHECKS ISSUED LISTING - MAR 2020****STATION 3 A****5111.3.422: TRAINING***none issued***5111.3.478: TRAVEL/EDUCATION/TRAINING**

1082602 Randayn Forrest	reimburse reg Bread&Butter Op:	350.00
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**5111.3.480: TRANSPORTATION FUEL**

1082608, 1083381 W H Breshears	diesel fuel	1,774.65
1082880 WEX Bank	fuel	254.37

**5111.3.501: UTILITIES: WATER/SEWER**

1082600 CCWD	water/sewer	144.13
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**5111.3.504: UTILITIES: ELECTRICITY**

JE CPPA	electricity	156.66
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**5111.3.505: UTILITIES: PROPANE**

1082876 Ebbetts Pass Gas Service	propane	219.50
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**5411 A: SPECIAL TAX HANDLING FEE***none issued***5640 A: STRUCTURES***none issued***5701 A: EQUIPMENT***none issued***8001/5612 A: REFUNDS**

17062 CA Dept of Health Care Serv	GEMT QAF 2019 Qtr 3	5,419.20
1082864 Blue Shield	refund overpayment	792.51
1082860 AETNA	refund overpayment	551.92

**County of Calaveras  
General Ledger Summary  
Balance Sheet Accounts  
As of 2/29/2020**

**Fund 2290 Ebbetts Pass Fire**

<u>Object Code</u>	<u>Object Description</u>		<u>Balance</u>
<u>Assets</u>			
1006	Cash in Treasury	22900000	706,414.08
1007	Outstanding Checks	22900000	(3,158.50)
1016	Imprest Cash	22900000	40,000.00
Total Assets			<u>\$743,255.58</u>
<u>Liabilities</u>			
2002	Accounts Payable	22900000	1,163.60
2002	Accounts Payable	22900010	(1,163.60)
2009	Sales Tax Payable	22900010	27.24
2091	Accts Payable - Staledated Cks	22900010	4,481.03
Total Liabilities			<u>\$4,508.27</u>
<u>Fund Balance</u>			
3002	Fund Bal Unreserv/Undesign	22900000	392,613.82
3043	Reserve for Imprest Cash	22900000	40,000.00
Total Fund Balance			<u>\$432,613.82</u>
Year-to-Date Revenues			\$3,489,106.00
Year-to-Date Expenditures			\$3,182,972.51
Year-to-Date Transfers In			\$0.00
Year-to-Date Transfers Out			\$0.00
Year-to-Date Clearing Accounts			<u>\$0.00</u>
Total Fund Equity			<u>\$738,747.31</u>
Total Liabilities and Fund Equity			<u>\$743,255.58</u>

# REVENUE ACCOUNT SUMMARY SHEET - February 2020

<b>Fire Operations:</b>	<b>F</b>				
ACCOUNT	No.	BUDGETED	RECEIVED Month	Year-To-Date	% Received Year-To-Date
Property Tax - Current Secured	4010	2,084,820	0.00	1,153,803.97	55%
Administrative Fee (SB2557)	4013	(40,299)	0.00	(22,197.22)	55%
Unitary Tax	4015	41,651	0.00	21,430.25	51%
Supplemental Tax - Current Secured	4017	14,385	0.00	14,204.93	99%
Property Tax - Current Unsecured	4020	31,294	0.00	26,467.91	85%
Supplemental Tax - Current Unsecured	4027	902	0.00	2,346.33	260%
Prior Unsecured Taxes	4040	1,687	0.00	862.96	51%
Transient Occupancy Taxes	4072	32,000	0.00	23,100.81	72%
Interest	4300	-	0.00	(3,987.94)	
HOPTR	4463	24,188	0.00	10,728.34	44%
Timber Tax	4465	-	0.00	2,171.60	
State Aid for Public Safety	4472	20,000	0.00	12,651.00	63%
Grant	4505	-	0.00	0.00	
Reimbursement - Personnel	4542	30,000	0.00	0.00	0%
Reimbursement - Equipment	4543	5,000	0.00	0.00	0%
HazMat Release Response Plan	4592	-	0.00	0.00	
Report Fees	4593	-	0.00	0.00	
Charges for Current Service (hydrants)	4679	10,500	0.00	0.00	0%
Other Refund - Prior Year Taxes	4684	-	0.00	0.00	
Training Fees	4689	-	300.00	5,000.00	
Gifts/Donations	4707	-	0.00	750.00	
Refund - Misc.	4708	-	1,388.03	25,583.47	
Other Revenue	4712	-	1,736.04	15,293.88	
Other Misc. Rev. (PG&E Rate Credit)	4712	-	1,273.00	1,273.00	
Other Misc. Rev. (CA Fire Foundation)	4712	-	14,665.79	14,665.79	
Miscellaneous Revenue	4713	500	0.00	318.83	64%
Refunds - Insurance	4743	-	0.00	0.00	
Calaveras Co. >PG&E Butte Fire	4799	44,000	0.00	45,924.59	
Sale of Surplus Property	4800	-	0.00	3,500.00	
<b>Total</b>		2,300,628	19,362.86	1,353,892.50	59%

<b>EMS/Paramedic Program</b>	<b>P</b>				
ACCOUNT	No.	BUDGETED	RECEIVED Month	Year-To-Date	% Received Year-To-Date
Special Tax	4077	361,820	0.00	198,941.33	55%
Special Tax - Sustain ALS	4077 S	175,428	0.00	64,493.55	37%
Refunds - Insurance	4743	-	0.00	0.00	
<b>Total</b>		537,248	0.00	263,434.88	49%

<b>Station 3 AMBULANCE</b>	<b>A</b>				
ACCOUNT	No.	BUDGETED	RECEIVED Month	Year-To-Date	% Received Year-To-Date
Special Tax	4077	828,140	0.00	455,340.33	55%
Special Tax - Sustain ALS	4077 S	1,081,948	0.00	626,855.35	58%
Other Programs - State (GEMT)	4479	9,000	0.00	32,290.68	359%
State Other Aid (IGT)	4580	65,000	0.00	0.00	0%
EMS Transport Revenue	4660	700,000	85,622.46	757,292.26	108%
Calaveras Co. >PG&E Butte Fire	4799	206,000	0.00	0.00	0%
Refunds - Insurance	4743	-	0.00	0.00	
<b>Total</b>		2,890,088	85,622.46	1,871,778.62	65%

# FIRE OPERATIONS ACCOUNT SUMMARY SHEET - FEB 2020

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
<b>SALARIES &amp; BENEFITS</b>	<b>5001.1-</b>					
Salaries/Wages	-.001	1,052,937	<b>73,387.46</b>	661,495.75	391,441.25	63%
Extra Hire	-.002	10,000	<b>521.53</b>	1,121.24	8,878.76	11%
Extra Hire - Intern	-.003	40,000	<b>1,949.37</b>	14,369.75	25,630.25	36%
ST/TF FF Payments	-.004	30,000	<b>0.00</b>	6,514.91	23,485.09	22%
Volunteer FF Relief	-.005	40,000	<b>900.92</b>	3,995.53	36,004.47	10%
Retirement	-.050	214,473	<b>17,851.53</b>	141,144.26	73,328.74	66%
Group Insurance	-.055	194,450	<b>16,602.95</b>	152,128.34	42,321.66	78%
Uniform Allowance	-.062	3,600	<b>0.00</b>	2,800.00	800.00	78%
<b>SERVICES &amp; SUPPLIES</b>	<b>5111.1-</b>					
Safety Clothing	-.111	10,000	<b>0.00</b>	355.52	9,644.48	4%
Safety Equipment	-.115	6,000	<b>132.19</b>	566.19	5,433.81	9%
Communications-Radios	-.121	8,000	<b>0.00</b>	1,272.01	6,727.99	16%
Communications-Phone	-.124	12,000	<b>1,764.72</b>	10,918.53	1,081.47	91%
Food - Fire Line Meals	-.131	1,200	<b>88.45</b>	2,317.05	(1,117.05)	193%
Housekeeping	-.141	8,000	<b>513.91</b>	8,095.42	(95.42)	101%
Insurance-Prop/Liability	-.151	12,000	<b>0.00</b>	13,512.00	(1,512.00)	113%
Insurance-Workers Comp	-.153	86,829	<b>0.00</b>	86,829.00	-	100%
Maintenance-Apparatus	-.181	45,000	<b>12,255.48</b>	74,343.71	(29,343.71)	165%
Maintenance-Utilities	-.182	10,000	<b>0.00</b>	13,751.65	(3,751.65)	138%
Building Maintenance	-.201	21,100	<b>3,099.85</b>	15,461.16	5,638.84	73%
Emergency Care/Rescue	-.211	1,275	<b>0.00</b>	0.00	1,275.00	0%
Memberships	-.221	7,755	<b>210.00</b>	7,912.00	(157.00)	102%
Office Expense	-.241	12,050	<b>547.77</b>	5,847.21	6,202.79	49%
Office Expense-Postage	-.243	1,000	<b>28.05</b>	276.10	723.90	28%
Office Expense-Copies	-.245	1,500	<b>106.37</b>	877.17	622.83	58%
Professional Services	-.271	33,000	<b>2,800.00</b>	2,800.00	30,200.00	8%
Small Tools/FF Equipment	-.401	13,000	<b>1,194.96</b>	6,733.93	6,266.07	52%
Small Tools-Hose/SCBA	-.402	9,000	<b>0.00</b>	88.14	8,911.86	1%
Special District Expense	-.411	17,000	<b>29.07</b>	8,955.28	8,044.72	53%
SDE--Health Maintenance	-.412	4,200	<b>0.00</b>	1,061.68	3,138.32	25%
Training	-.422	12,500	<b>200.00</b>	1,333.90	11,166.10	11%
Travel/Education	-.478	9,000	<b>0.00</b>	285.26	8,714.74	3%
Transportation Fuel	-.480	20,000	<b>1,089.46</b>	14,919.27	5,080.73	75%
Utilities - Water/Sewer	-.501	10,280	<b>0.00</b>	6,639.82	3,640.18	65%
Utilities - Electrical	-.504	11,500	<b>845.61</b>	6,265.33	5,234.67	54%
Utilities - Propane	-.505	20,000	<b>3,763.29</b>	10,279.97	9,720.03	51%
LAFCO Fee	<b>5627</b>	3,543	<b>0.00</b>	3,542.68	0.32	100%
<b>FIXED ASSETS</b>						
Building Fund: Structures	<b>5640</b>	211,698	<b>0.00</b>	105,848.61	105,849.39	50%
Equipment	<b>5701</b>	66,000	<b>0.00</b>	64,201.13	1,798.87	97%
<b>Fire Operation Fund Totals</b>		<b>2,269,890</b>	<b>139,882.94</b>	<b>1,458,859.50</b>	<b>811,030.50</b>	<b>64%</b>



## CHECKS ISSUED LISTING - FEB 2020 FIRE OPERATIONS

Check No.	PAID TO	PURPOSE	AMOUNT
<b>5001.1.001: SALARIES</b>			
	16838, 16925 Payroll / Statutory Elective Withholding		65,608.84
	16838, 16925 Paychex Fee	employer cost	321.95
1080931, 1081739	PARS	EE withholding	135.33
	16839, 16926 EPFF Local #3581	dues and meals withholding	900.00
	16980 PERS	EE portion	4,467.94
	16980 PERS	ER paid EE portion	1,953.40
<b>5001.1.002: EXTRA HIRE</b>			
	16838, 16925 Payroll / Statutory Withholding	hydrant maintenance	521.53
<b>5001.1.003: EXTRA HIRE - SPECIAL</b>			
	16838, 16925 Payroll / Statutory Withholding	interns	1,764.87
1080931, 1081739	PARS	EE withholding	184.50
<b>5001.1.004: Expenditure: ST/TF Firefighter Payment</b>			<i>none issued</i>
<b>5001.1.005: Expenditure: Volunteer Firefighter Payment</b>			
	16838, 16925 Payroll / Statutory Withholding		0.00
1080931, 1081739	PARS	EE withholding	0.00
	1081241 PARS	trust administration - Jan	450.46
	1081928 PARS	trust administration - Feb	450.46
<b>5001.1.050: RETIREMENT (PERS)</b>			
	16980 PERS	Employer Portion 01-2020-2	5,458.56
	16980 PERS	Employer Portion 02-2020-1	5,458.56
	16980 PERS	Employer Unfunded Liab. - Feb	6,534.41
	16980 PERS	Fee	400.00
<b>5001.1.055: GROUP INSURANCE</b>			
	16838, 16925 Supplemental Life Premium Withholding		-78.60
	1081715 Hometown Health	medical premium	875.00
	1081798 FDAC-EBA	dental/vision/life premium	1,312.35
	1081723 SDRMA-Employee Benefit Service - medical premium		14,494.20
<b>5001.1.062: UNIFORM ALLOWANCE</b>			<i>none issued</i>
<b>5111.1.111: SAFETY CLOTHING</b>			<i>none issued</i>

## CHECKS ISSUED LISTING - FEB 2020 FIRE OPERATIONS

### 5111.1.115: SAFETY EQUIPMENT

1081723 SDRMA-Employee Benefit Service - medical premium	14,494.20
1081712 Ebbetts Pass Lumber Co Traction Shoes	132.19

### 5111.1.121: COMMUNICATIONS: RADIOS

*none issued*

### 5111.1.124: COMMUNICATIONS: TELEPHONE

1081921 AT&T - Local - Sta.2	Sta. 2 monthly charges	485.97
1081921 AT&T - Local - Sta.4	Sta. 4 monthly charges	519.65
1081924 Comcast - Sta. 1 -0086446	Sta. 1 monthly service	351.22
1081923 Verizon Wireless	monthly charges	287.88
1081925 Fox Security	Sta.1&2 alarm monitoring	120.00

### 5111.1.131: FOOD/FIRE LINE MEALS

1081711 Ebbetts Pass FF Assoc.	Reimb food for task force	88.45
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### 5111.1.141: HOUSEHOLD EXPENSE

1081708 CA Waste Recovery Systems	trash removal	192.12
1081705 Ameri Pride Services, Inc.	rag service	192.89
1081239 Anchor Pest Control	pest control	120.00
1081706 Arnold Auto Supply	icemaker switch	5.90

### 5111.1.151: INSURANCE: PROPERTY/LIABILITY

*none issued*

### 5111.1.153: INSURANCE: WORKER'S COMPENSATION

*none issued*

### 5111.1.181: MAINTENANCE: APPARATUS

1081706 Arnold Auto Supply	U1003: toggle boots; U7: oil	76.77
1081712 Ebbetts Pass Lumber Co	U1003: sw cover; quick links, fasten	42.38
1081716 Interstate Truck Center	U1006: repair A/C vent, cable, fuse	1,249.01
1081719 Mello Truck Repair Co	U1002: BIT inspect, service, weld ca	3,588.71
1081718 Richard Lokey Trucking Repair	U1002: service brakes	252.22
1081718 Richard Lokey Trucking Repair	U1005: BIT inspect, service, etc.	7,046.39

### 5111.1.182: MAINTENANCE: UTILITIES

*none issued*

### 5111.1.201: BUILDING & GROUNDS MAINTENANCE

1081710 Cummins Pacific	S1: genset block htr repair; S3: radiator repair	1,008.04
1081710 Cummins Pacific	Annual service: Sta. 1 & 3	1,217.56
1081710 Cummins Pacific	Annual service: Sta. 2	384.07
1081712 Ebbetts Pass Lumber Co	nipple, elbow	12.75
1081724 US Bank	door lock & parts	477.43

### 5111.1.211: EMERGENCY CARE

*none issued*

## CHECKS ISSUED LISTING - FEB 2020 FIRE OPERATIONS

### 5111.1.221: MEMBERSHIPS/SUBSCRIPTIONS

1081724 US Bank	NFPA membership	175.00
1081799 Mother Lode Int Trng Officers	membersip	35.00

### 5111.1.241: OFFICE EXPENSE

1081243 Staples	copy paper	115.79
1081246 Wiley Computer Works	diagnose Server2010 issue	125.00
1081724 US Bank	spam blocker	5.00
1081929 Staples	various office supplies	301.98

### 5111.1.243: OFFICE EXPENSE: POSTAGE

JE Calaveras County	postage	28.05
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### 5111.1.245: OFFICE EXPENSE: COPIES

1081932 Zoom Imaging Solutions	copier maintenance	106.37
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### 5111.1.271: PROFESSIONAL SERVICES

1081722 Nicholson & Olson	2018-19 Audit Services	2,800.00
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### 5111.1.401: SMALL TOOLS/FF EQUIPMENT

1081712 Ebbetts Pass Lumber Co	scba bottle testing	27.97
1081724 US Bank	25-FT chain	1,166.99

### 5111.1.402: SMALL TOOLS: HOSE / SCBA

*none issued*

### 5111.1.411: SPECIAL DISTRICT EXPENSE

1081724 US Bank: SAMBA	EPN	30.86
1081711 Ebbetts Pass Firefighters Assoc	reimb portion of awards dinner	2,500.00
1081707 Emergency Reporting	subscription fee	3,232.00

### 5111.1.412: SPECIAL DISTRICT EXPENSE: HEALTH MAINTENANCE

*none issued*

### 5111.1.422: TRAINING

1081724 US Bank	MOD medic license renewal	200.00
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### 5111.1.478: TRAVEL/EDUCATION/TRAINING

*none issued*

### 5111.1.480: TRANSPORTATION FUEL

1081245 W H Breshears Inc.	Fuel	553.27
1081720 Ebbetts Pass Gas Service	Propane	210.44
1081724 US Bank	unleaded fuel - C410	67.18
1081930 W H Breshears Inc.	Fuel	258.57

## **CHECKS ISSUED LISTING - FEB 2020   FIRE OPERATIONS**

**5111.1.501: UTILITIES: WATER/SEWER**

*none issued*

**5111.1.504: UTILITIES: ELECTRICITY**

JE CPPA

electricity

845.61

**5111.1.505: UTILITIES: PROPANE**

1065212 Ebbetts Pass Gas Service

propane

3,763.29

**5640 F: STRUCTURES**

*none issued*

**5701 F: EQUIPMENT**

*none issued*

## ENGINE PARAMEDIC PROGRAM ACCOUNT SUMMARY SHEET - Feb 2020

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
<b>SALARIES &amp; BENEFITS</b>	<b>5001</b>					
Salaries/Wages	-.001	308,462	<b>22,444.60</b>	225,607.08	82,854.92	73%
Retirement	-.050	86,460	<b>7,551.95</b>	59,407.70	27,052.30	69%
Group Insurance	-.055	87,015	<b>5,589.20</b>	52,771.94	34,243.06	61%
Uniform Allowance	-.062	1,200	<b>0.00</b>	1,166.67	33.33	97%
<b>SERVICES &amp; SUPPLIES</b>	<b>5111</b>					
Safety Clothing	-.111	2,728	<b>0.00</b>	0.00	2,728.00	0%
Safety Equipment	-.115	1,000	<b>0.00</b>	128.23	871.77	13%
Communications-Radios	-.121	1,000	<b>0.00</b>	238.47	761.53	24%
Communications-Phone	-.124	615	<b>88.47</b>	667.61	(52.61)	109%
Housekeeping	-.141	1,900	<b>223.53</b>	1,333.30	566.70	70%
Insurance-Prop/Liability	-.151	2,250	<b>0.00</b>	3,000.00	(750.00)	133%
Insurance-Workers Comp	-.153	20,000	<b>0.00</b>	20,000.00	-	100%
Maintenance-Apparatus	-.181	2,900	<b>2,112.18</b>	2,544.99	355.01	88%
Building Maintenance	-.201	-	<b>0.00</b>	0.00	-	
Emergency Care/Rescue	-.211	-	<b>0.00</b>	0.00	-	
Office Expense	-.241	-	<b>0.00</b>	0.00	-	
Office Expense-Copies	-.245	-	<b>0.00</b>	0.00	-	
Professional Services	-.271	2,200	<b>2,200.00</b>	2,200.00	-	100%
Small Tools/FF Equipment	-.401	-	<b>0.00</b>	0.00	-	
Small Tools-Hose/SCBA	-.402	500	<b>0.00</b>	63.20	436.80	13%
Special District Expense	-.411	700	<b>6.00</b>	84.35	615.65	12%
SDE--Health Maintenance	-.412	1,500	<b>0.00</b>	0.00	1,500.00	0%
SDE--Administration Fee	-.413	-	<b>0.00</b>	0.00	-	
Training	-.422	4,000	<b>0.00</b>	470.00	3,530.00	12%
Travel/Education	-.478	2,700	<b>0.00</b>	0.00	2,700.00	0%
Transportation Fuel	-.480	6,500	<b>556.50</b>	4,677.35	1,822.65	72%
<b>SPECIAL TAX HANDLING FEE</b>	<b>5411</b>	3,618	<b>0.00</b>	1,809.10	1,808.90	50%
<b>Engine Paramedic Program Totals</b>		537,248	<b>40,772.43</b>	376,169.99	161,078.01	70%

## CHECKS ISSUED LISTING - FEB 2020 ENGINE PARAMEDIC

Check No.	PAID TO	PURPOSE	AMOUNT
<b>5001.2.001: SALARIES</b>			
16838, 16925	Payroll / Statutory Elective Withholding		20,873.29
16838, 16925	Paychex Fee	employer cost	68.99
1080931, 1081739	PARS	EE withholding	0.00
16839, 16926	EPFF Local #3581	dues and meals withholding	450.00
16980	PERS	EE portion	1,052.32
16980	PERS	ER paid EE portion	841.83
<b>5001.2.050: RETIREMENT (PERS)</b>			
16980	PERS	Employer Portion 01-2020-2	2,002.38
16980	PERS	Employer Portion 02-2020-1	1,981.24
16980	PERS	Employer Unfunded Liab. - Feb	3,568.33
<b>5001.2.055: GROUP INSURANCE</b>			
16838, 16925	Supplemental Life Premium Withholding		-22.00
1081798	FDAC-EBA	dental/vision/life premium	399.00
1081723	SDRMA-Employee Benefit Service - medical premium		5,212.20
<b>5001.2.062: UNIFORM ALLOWANCE</b>			<i>none issued</i>
<b>5111.2.111: SAFETY CLOTHING</b>			<i>none issued</i>
<b>5111.2.115: SAFETY EQUIPMENT</b>			<i>none issued</i>
<b>5111.2.121: COMMUNICATIONS: RADIOS</b>			<i>none issued</i>
<b>5111.2.124: COMMUNICATIONS: TELEPHONE</b>			
1081924	Comcast - Sta. 1 -0086446	Sta. 1 monthly service	50.00
1081923	Verizon Wireless	monthly service	38.47
<b>5111.2.131: FOOD/FIRE LINE MEALS</b>			<i>none issued</i>
<b>5111.2.141: HOUSEHOLD EXPENSE</b>			
1081705	Ameri Pride Services, Inc.	rag service	77.16
1081712	Ebbetts Pass Lumber Co	S2 SOAR set up & BBQ, cleanin	98.37
1081239	Anchor Pest Control	pest control	48.00
<b>5111.2.151: INSURANCE: PROPERTY/LIABILITY</b>			<i>none issued</i>

## CHECKS ISSUED LISTING - FEB 2020 ENGINE PARAMEDIC

**5111.2.153: INSURANCE: WORKER'S COMPENSATION** *none issued*

**5111.2.181: MAINTENANCE: APPARATUS**

1081706 Arnold Auto Supply	U1005: hose, fittings, switch, ATF	420.90
1081714 Golden State EVS	U1005: gages, spring, belt, lock, req	1,691.28

**5111.2.201: BUILDING & GROUNDS MAINTENANCE** *none issued*

**5111.2.211: EMERGENCY CARE** *none issued*

**5111.2.241: OFFICE EXPENSE** *none issued*

**5111.2.245: OFFICE EXPENSE: COPIES** *none issued*

**5111.2.271: PROFESSIONAL SERVICES**

1081722 Nicholson & Olson	2018-19 Audit Services	2,200.00
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**5111.2.401: SMALL TOOLS / ALS EQUIPMENT** *none issued*

**5111.2.402: SMALL TOOLS: HOSE / SCBA** *none issued*

**5111.2.411: SPECIAL DISTRICT EXPENSE**

1081724 US Bank: SAMBA	EPN	6.00
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**5111.2.412: SPECIAL DISTRICT EXPENSE: HEALTH MAINTENANCE** *none issued*

**5111.2.413: SPECIAL DISTRICT EXPENSE: ADMINISTRATIVE FEE** *none issued*

**5111.2.422: TRAINING** *none issued*

**5111.2.478: TRAVEL/EDUCATION/TRAINING** *none issued*

**5111.2.480: TRANSPORTATION FUEL**

1081245 W H Breshears Inc.	fuel	291.35
1081930 W H Breshears Inc.	fuel	265.15

**5411 P: SPECIAL TAX HANDLING FEE** *none issued*

## STATION 3 A ACCOUNT SUMMARY SHEET - Feb 2020

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
<b>SALARIES &amp; BENEFITS</b>	<b>5001</b>					
Salaries/Wages	-.001	1,151,568	<b>80,524.74</b>	688,586.69	462,981.31	60%
Retirement	-.050	238,054	<b>17,079.59</b>	146,917.81	91,136.19	62%
Group Insurance	-.055	320,488	<b>19,873.63</b>	185,870.76	134,617.24	58%
Uniform Allowance	-.062	6,000	<b>0.00</b>	4,628.00	1,372.00	77%
<b>SERVICES &amp; SUPPLIES</b>	<b>5111</b>					
Safety Clothing	-.111	15,000	<b>0.00</b>	0.00	15,000.00	0%
Safety Equipment	-.115	2,250	<b>132.19</b>	595.62	1,654.38	26%
Communications-Radios	-.121	4,500	<b>15.14</b>	1,610.13	2,889.87	36%
Communications-Phone	-.124	3,575	<b>340.62</b>	2,405.46	1,169.54	67%
Food - Fire Line Meals	-.131	400	<b>113.14</b>	172.94	227.06	43%
Housekeeping	-.141	6,000	<b>951.38</b>	3,166.06	2,833.94	53%
Insurance-Prop/Liability	-.151	9,000	<b>0.00</b>	10,000.00	(1,000.00)	111%
Insurance-Workers Comp	-.153	65,000	<b>0.00</b>	65,000.00	-	100%
Maintenance-Ambulances	-.183	31,250	<b>115.40</b>	31,643.14	(393.14)	101%
Building Maintenance	-.201	5,000	<b>3,766.75</b>	5,343.60	(343.60)	107%
Emergency Care/Rescue	-.211	38,080	<b>4,631.07</b>	29,183.42	8,896.58	77%
Memberships	-.221	150	<b>0.00</b>	0.00	150.00	0%
Office Expense	-.241	4,800	<b>41.83</b>	466.21	4,333.79	10%
Office Expense - Copies	-.245	150	<b>38.63</b>	114.21	35.79	76%
Professional Services	-.271	59,640	<b>5,558.16</b>	44,294.83	15,345.17	74%
Small Tools/FF Equipment	-.401	7,050	<b>700.88</b>	6,816.17	233.83	97%
Small Tools-Hose/SCBA	-.402	-	<b>0.00</b>	0.00	-	
Special District Expense	-.411	8,800	<b>631.76</b>	4,522.03	4,277.97	51%
SDE--Health Maintenance	-.412	3,100	<b>115.00</b>	455.00	2,645.00	15%
SDE--Administrative Fee	-.413	3,800	<b>0.00</b>	0.00	3,800.00	0%
Training	-.422	12,000	<b>762.45</b>	3,265.07	8,734.93	27%
Travel/Education	-.478	4,500	<b>0.00</b>	126.44	4,373.56	3%
Transportation Fuel	-.480	18,000	<b>1,339.66</b>	14,221.93	3,778.07	79%
Utilities - Water/Sewer	-.501	1,200	<b>0.00</b>	910.01	289.99	76%
Utilities - Electrical	-.504	1,900	<b>159.64</b>	1,281.27	618.73	67%
Utilities - Propane	-.505	5,000	<b>610.14</b>	2,007.82	2,992.18	40%
<b>SPECIAL TAX HANDLING FEE</b>	<b>5411</b>	8,280	<b>0.00</b>	4,140.70	4,139.30	50%
<b>SPECIAL TAX HANDLING FEE</b>	<b>5411</b>	12,575	<b>0.00</b>	12,856.52	(281.52)	102%
<b>REFUND OVERPAYMENT</b>	<b>5612</b>	20,747	<b>3,310.89</b>	12,035.50	8,711.50	58%
<b>FIXED ASSETS</b>						
Building Fund: Structures	<b>5640</b>	-	<b>0.00</b>	0.00	-	
Equipment	<b>5701</b>	290,899	<b>0.00</b>	73,946.53	216,952.47	
<b>Fire Operation Fund Totals</b>		2,358,756	<b>140,812.69</b>	1,356,583.87	1,002,172.13	58%



**CHECKS ISSUED LISTING - FEB 2020****STATION 3 A**

Check No.	PAID TO	PURPOSE	AMOUNT
<b>5001.3.001: SALARIES</b>			
16838, 16925	Payroll / Statutory Elective Withholding		71,728.57
16838, 16925	Paychex Fee	employer cost	275.96
1080931, 1081739	PARS	EE withholding	0.00
16839, 16926	EPFF Local #3581	dues and meals withholding	1,650.00
16980	PERS	EE portion	5,619.95
16980	PERS	ER paid EE portion	1,250.26
<b>5001.3.050: RETIREMENT (PERS)</b>			
16980	PERS	Employer Portion 01-2020-2	4,915.05
16980	PERS	Employer Portion 02-2020-1	5,027.89
16980	PERS	Employer Unfunded Liab. - Feb	7,136.65
			17,079.59
<b>5001.3.055: GROUP INSURANCE</b>			
16838, 16925	Supplemental Life Premium Withholding		-143.00
1081798	FDAC-EBA	dental/vision/life premium	1,535.25
1081723	SDRMA-Employee Benefit Service - medical premium		18,481.38
<b>5001.3.062: UNIFORM ALLOWANCE</b>			<i>none issued</i>
<b>5111.3.111: SAFETY CLOTHING</b>			<i>none issued</i>
<b>5111.3.115: SAFETY EQUIPMENT</b>			
1081712	Ebbetts Pass Lumber Co	traction shoes	132.19
<b>5111.3.121: COMMUNICATIONS: RADIOS</b>			
1081800	UPS	ship radios to Braun for new aml	15.14
<b>5111.3.124: COMMUNICATIONS: TELEPHONE</b>			
1081240	Comcast - Sta. 3 -0405620	phones/internet	260.00
1081923	Verizon Wireless	monthly service	80.62
<b>5111.3.131: FOOD/FIRE LINE MEALS</b>			
1081724	US Bank	refreshment, meals	113.14

**CHECKS ISSUED LISTING - FEB 2020****STATION 3 A****5111.3.141: HOUSEHOLD EXPENSE**

1081708 CA Waste Recovery Systems	trash removal	75.58
1081705 Ameri Pride Services, Inc.	rag service	115.73
1081239 Anchor Pest Control	pest control	72.00
1081724 US Bank	BBQ replacement parts	193.00
1081712 Ebbetts Pass Lumber Co	S2 SOAR set up & BBQ, cleanin	495.07

**5111.3.151: INSURANCE: PROPERTY/LIABILITY***none issued***5111.3.153: INSURANCE: WORKER'S COMPENSATION***none issued***5111.3.181: MAINTENANCE: APPARATUS***none issued***5111.3.183: MAINTENANCE: AMBULANCES**

1081706 Arnold Auto Supply	U3506: DEF, wipers; U4: relay	110.58
1081712 Ebbetts Pass Lumber Co	U3506: fuse	4.82

**5111.3.201: BUILDING & GROUNDS MAINTENANCE**

1081710 Cummins Pacific	S1: genset block htr repair; S3: radiator repair	2,964.85
1081710 Cummins Pacific	Annual service: Sta. 1 & 3	801.90

**5111.3.211: EMERGENCY CARE**

1081704 Airgas	oxygen	626.61
1081717 Life Assist, Inc	medical supplies	3,552.30
1081721 Nationwide Med Surgical	medical supplies	143.94
1081931 Zoll Medical Corporation	medical supplies	308.22

**5111.3.221: MEMBERSHIPS/SUBSCRIPTIONS***none issued***5111.3.241: OFFICE EXPENSE**

1081713 Gateway Press	2020 runbooks	41.83
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**5111.3.245: OFFICE EXPENSE: COPIES**

1081932 Zoom Imaging Solutions	copier maintenance	38.63
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**5111.3.271: PROFESSIONAL SERVICES**

1081722 Nicholson & Olson	2018-19 Audit Services	2,500.00
JE Cal Co Sheriff's Office	amb dispatch fee	2,096.16
1081926 Elinor Hall MPH	IGT consultation services	875.00
1081927 Mountain-Valley EMS Agency	EMT recertification	87.00

**5111.3.401: SMALL TOOLS/FF EQUIPMENT**

1081931 Zoll Medical Corporation	PM for Zoll X-Series	700.88
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**CHECKS ISSUED LISTING - FEB 2020****STATION 3 A****5111.3.402: SMALL TOOLS: HOSE / SCBA***none issued***5111.3.411: SPECIAL DISTRICT EXPENSE**

1081724 US Bank: SAMBA	EPN	24.00
1081242 Jocelyn Roland	pre-employment screening	450.00
1081244 Stericycle	medical waste disposal	157.76

**5111.3.412: SPECIAL DISTRICT EXPENSE: HEALTH MAINTENANCE**

1081709 Co Occupational Medical	physical	115.00
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**5111.3.413: SPECIAL DISTRICT EXPENSE: ADMINISTRATIVE FEE***none issued***5111.3.422: TRAINING**

1081238 American Safety & Health Inst	1st Aid & CPR-PRO cards	412.45
1081922 Dan Bredbenner	reimburse Bread&Butter Ops	350.00

**5111.3.478: TRAVEL/EDUCATION/TRAINING***none issued***5111.3.480: TRANSPORTATION FUEL**

1081245 W H Breshears Inc.	fuel	261.34
1081801 WEX Bank	fuel	370.14
1081930 W H Breshears Inc.	fuel	408.18

**5111.3.501: UTILITIES: WATER/SEWER***none issued***5111.3.504: UTILITIES: ELECTRICITY**

JE CPPA	electricity	159.64
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**5111.3.505: UTILITIES: PROPANE**

1065212 Ebbetts Pass Gas Service	propane	610.14
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**5403 A: BANK CHARGES***none issued***5411 A: SPECIAL TAX HANDLING FEE***none issued***5640 A: STRUCTURES***none issued***5701 A: EQUIPMENT***none issued***8001/5612 A: REFUNDS**

16960 Dept of Health Care Service	GEMT QAF 2019 Qtr 4	3310.89
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**COUNTY OF CALAVERAS  
Recommended Budget Attestation**

**Fiscal Year 20-21**

**2290 - Ebbetts Pass Fire Protection District**

- ☐ Recommended Budget same as adopted Fiscal Year 2019-20 Final Budget.  
(excluding fixed assets and new permanent employee positions)
- ☐ Recommended Budget as approved for Fiscal Year 20-21  
(new compilation by District Directors)

Pursuant to Section 13890 of the Health and Safety Code, the 20-21 Recommended Budget as approved by the directors of the Ebbetts Pass Fire Protection District is submitted to the Calaveras County Auditor-Controller herewith:

Respectfully,

Fire Protection District Directors

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Recommended Budget for Fiscal Year 20-21 was approved by the following vote:

AYES:

\_\_\_\_\_

NOES:

\_\_\_\_\_

ABSTAIN:

\_\_\_\_\_

ABSENT:

\_\_\_\_\_

Submitted By: \_\_\_\_\_

Date: \_\_\_\_\_

RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
**EBBETTS PASS FIRE PROTECTION DISTRICT**

**RESOLUTION No. 2020 – 2**  
**RESOLUTION DECLARING CERTAIN ITEMS OWNED AS SURPLUS**

WHEREAS, the Ebbetts Pass Fire District owns the items listed below:

1989 Pierce Truck, 1005-FT Aerial, VIN 1P9CA02J7KA040434

WHEREAS, the above-listed equipment because of age, type, and non-compatibility with existing equipment is found not to be necessary for any fire district purpose.

Now, Therefore, the Board of Directors of the Ebbetts Pass Fire District hereby resolves, finds and declares as follows:

1. The above-listed equipment is hereby declared surplus.
2. The Fire Chief shall determine if said items have value and is authorized to trade, sell, or otherwise dispose of said items.

Passed and adopted by the Ebbetts Pass Fire District of the County of Calaveras, State of California this 18<sup>th</sup> day of March 2020 by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

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President  
Board of Directors

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Secretary  
Board of Directors

**To: Chief Mike Johnson; EPFD Board of Directors**

**From: Engineer/P Bryn Buhler**

**Date: March 13, 2020**

**Re: Pregnancy Disability Leave**

Please accept this letter as a written notification of my upcoming Pregnancy Disability Leave. It is my intention to discontinue my full duty assignment and be restricted from full duty activities by my physician effective May 15<sup>th</sup>, 2020. I will be using my paid leave, which should cover me until approximately July 15<sup>th</sup>, 2020 at such time I will then begin my unpaid leave (PDL/FMLA/CFRA).

Please also accept this as a formal request to continue my CalPERS retirement contributions during my unpaid leave. I am asking for the district to please continue covering its contribution while I will continue to pay my contribution.

I would also like to continue paying for my supplemental life insurance during my unpaid leave. I will not be continuing my Deferred Compensation Plan during unpaid leave.

It is my intention to return to full duty by December 1, 2020 barring any unforeseen circumstances.

Bryn Buhler, Engineer/P

A handwritten signature in black ink, appearing to be 'Bryn Buhler', with a long horizontal line extending to the right.

**RESOLUTION NO. 2020 - 17**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
CALAVERAS COUNTY WATER DISTRICT**

**INCREASING PER HYDRANT PAYMENT FOR FIRE DEPARTMENT O&M**

**WHEREAS**, the Board of Directors of the Calaveras County Water District wishes to provide reliable fire flow to its customers; and

**WHEREAS**, local fire departments have been performing minor operations and maintenance (O&M) on the hydrants and are experiencing increased costs to perform said O&M; and

**WHEREAS**, the Board of Directors of the Calaveras County Water District adopted Section 172 of Article XVII of the Rules and Regulations Governing the Furnishing of Water and Sewer Service by Resolution 98-19, said resolution provided a means to reimburse local fire departments for providing O&M; and

**WHEREAS**, Section 172 was subsequently amended by Resolutions 98-39, 99-22, and 2005-71; and

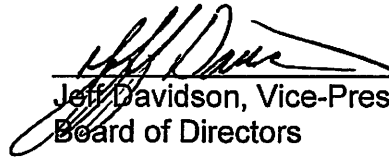
**WHEREAS**, the Engineering Committee, at its March 3<sup>rd</sup>, 2020 meeting agreed with staff's recommendation the increase the per hydrant payment for O&M.

**NOW, THEREFORE BE IT RESOLVED**, the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT amends Article XVII of the Rules and Regulations, Section 172, Paragraph B(4) payment for fire department minor O&M on fire hydrants to increase from \$20.00 per hydrant to \$23.00 per hydrant in fiscal year 2020/21, \$24.00 per hydrant in fiscal year 2021/22, and \$25.00 per hydrant in fiscal year 2022/23 and each year thereafter.

**PASSED AND ADOPTED** this 11<sup>th</sup> day of March, 2020 by the following vote:

**AYES:** Directors Secada, Ratterman, Thomas, Davidson, and Underhill  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

CALAVERAS COUNTY WATER DISTRICT

  
\_\_\_\_\_  
Jeff Davidson, Vice-President  
Board of Directors

**ATTEST:**

  
\_\_\_\_\_  
Rebecca Hitchcock  
Clerk to the Board



**EBBETTS PASS FIRE PROTECTION DISTRICT  
RESOLUTION NO. 2020-3**

**RESOLUTION SUPPORTING THE PREPARATION AND SUBMISSION OF  
A PROPOSAL FOR THE CALAVERAS COUNTY NORTH AND SOUTH  
EXCLUSIVE OPERATING AMBULANCE ZONES BY THE  
CALAVERAS COUNTY FIRE JOINT POWERS AUTHORITY**

WHEREAS, the District has determined that the provision of emergency medical transport by fire agencies within Calaveras County would significantly enhance the emergency medical system for our District residents and visitors;

WHEREAS, the District has joined with other fire agencies in Calaveras County through the formation of the Calaveras County Fire Joint Powers Authority (CCFJPA);

WHEREAS, through the CCFJPA the District may take advantage of economies of scale to provide area residents with timely response and provision of a high level of emergency care in addition to a potentially more stable financial platform for the provision of services;

WHEREAS, the multi-faceted collaboration of the Calaveras County fire agencies working to formalize the preparation of the many integral parts required for provision of emergency ambulance transport will be extensive and the District desires to participate in the process.

NOW THEREFORE, IT IS RESOLVED AS FOLLOWS:

1. The District supports the preparation and submission of a proposal for the Calaveras County North and South Exclusive Operating Ambulance Zones by the Calaveras County Fire Joint Powers Authority (CCFJPA).
2. The Board of Directors directs its CCFJPA authorized representatives to assist and provide the necessary information that would be required in this endeavor in addition to bringing information back to the Board about the CCFJPA activities.

PASSED AND ADOPTED at a regular meeting of the Ebbetts Pass Fire Protection District held on this 18th day of March 2020 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
President, Board of Directors

Attest:

\_\_\_\_\_  
Secretary, Board of Directors



April 10, 2020

Mike Johnson, Fire Chief  
Ebbetts Pass Fire District  
P.O. Box 66  
Arnold, CA 95223

Dear Chief Johnson,

Enclosed for your review and signature is the proposed Agreement with Ebbetts Pass Fire District for Exclusive Operator for 9-1-1 Emergency Advanced Life Support Ambulance Transport Services for an Exclusive Operating Area within the East Zone of Calaveras County.

Please sign both copies of the agreement and return them to us NLT Friday, May 22, 2020 at:

Mountain-Valley EMS Agency  
Attn: Susan Watson  
1101 Standiford Ave., Suite D1  
Modesto, CA 95350

We plan to take this agreement to our JPA Board of Directors for approval at the June 10, 2020 board meeting.

If you have any questions, please contact Susan Watson at (209) 566-7202 or via email: [swatson@mvemsa.com](mailto:swatson@mvemsa.com)

Sincerely,

A handwritten signature in black ink, appearing to read "Lance Doyle".

Lance Doyle  
Executive Director

Encl



# **Ebbetts Pass Fire District**

TO: Ebbetts Pass Fire District Board

DATE: April 13, 2020

FROM: Mike Johnson – Fire Chief

SUBJECT: 2019 Consumer Price Index West Urban – Cost of Living Adjustment

The 2019 Consumer Price Index for the West Urban area is an increase of 2.7%. Traditionally this is the standard of annual increase applied to our staff pay schedule. It is my recommendation to the Board of Directors to approve the CPI Cost of Living Adjustment of 2.7% for the 2020/21 pay schedule.

Sincerely,

Mike Johnson, Fire Chief  
Ebbetts Pass Fire District

## Mike Johnson

**From:** Cheryl Howard <hwy4hwds@comcast.net>  
**Sent:** Tuesday, April 14, 2020 7:59 AM  
**To:** firechief@epfd.org  
**Cc:** epfd@epfd.org  
**Subject:** FW: CPI for year ending 2019

**From:** Cheryl Howard <hwy4hwds@comcast.net>  
**Sent:** Wednesday, March 18, 2020 1:34 PM  
**To:** 'firechief@epfd.org' <firechief@epfd.org>  
**Subject:** CPI for year ending 2019

I highlighted CPI-W for YE Dec 2019 for West – Size class B/C which is for cities under 2.5 mil which comes up with 2.6% increase for the increase to the pay schedule. Do you foresee any problem with working that direction with the 2020-21 budget? -

Cheryl

MONTHLY DATA	All Urban Consumers (CPI-U)					
	Indexes			Percent Change		
				Year ending		1 Month ending
	Jan 2019	Dec 2019	Jan 2020	Dec 2019	Jan 2020	Jan 2020
U. S. City Average.....	251.712	256.974	257.971	2.3	2.5	0.4
West.....	265.624	272.584	273.340	2.8	2.9	0.3
West – Size Class A <sup>1</sup> .....	274.142	281.143	282.427	2.8	3.0	0.5
West – Size Class B/C <sup>2</sup> .....	154.328	158.496	158.599	2.8	2.8	0.1
Mountain <sup>3</sup> .....	102.715	106.399	106.588	3.3	3.8	0.2
Pacific <sup>3</sup> .....	103.401	105.744	106.076	2.6	2.6	0.3
Los Angeles-Long Beach-Anaheim, CA.....	269.468	275.553	277.755	3.0	3.1	0.8
Percent Change						

# CPPA

## Calaveras Public Power Agency

**Mailing Address:**  
**Government Center**  
**891 Mountain Ranch Road**  
**San Andreas, CA 95249-9709**

**Phone: (209) 293-7211**  
**Cell Phone (209) 768-4200**  
**Email: dda@volcano.net**

April 2, 2020

**TO:** Voting CPPA Member Agency Representatives  
**FROM:** Dennis Dickman  
**SUBJECT:** Voting Instructions

Four Member Agencies were nominated for the At-Large position on the CPPA Board of Directors. Each Agency accepted the nomination.

Enclosed is a ballot with the names of the Member Agencies and their current Representative. Please read the following instructions for marking the ballot and returning it to CPPA.

1. Vote for only one candidate by placing an X by the Member Agency's name on the ballot.
2. Place the ballot in the CPPA self-addressed and stamped envelope and seal the envelope.
3. **SIGN** the outside of the envelope below your name and address (Note: for the ballot to be accepted the signature must be that of the Member Agency Representative).
4. Ballots shall be returned to CPPA no later the May 4, 2020.

---

*Failure to: (1) mark the ballot properly; (2) return the ballot in the CPPA self-addressed envelope; and/or invalid.*

---

### Ballot for At-Large CPPA Board of Director Position

Vote for only one of the following:

- ☐ Bret Harte Union High School District (Michael Chimente)
- ☐ Murphys Sanitary District (Travis Owens)
- ☐ Vallecito Union School District (Gretchen McReynolds)
- ☐ 39<sup>th</sup> District Agricultural Association ((Laurie Giannini)

Return Ballot within self-addressed stamped envelope so CPPA receives it by May 4, 2020

Ebbetts Pass Fire Protection District	Policy: <b>6520</b>
Subject: <b>Personnel - Personal Appearance: Uniform Standards</b>	Effective Date: 11/19/12 Supersedes: 06/26/2006 Revision Date: 04/19/2016 <a href="#">Draft 2020</a>

## Policy 6520: Personal - Uniform Standards.

### Purpose and Scope

These policies are to establish guidelines for appropriate dress and appearance while on duty. Appropriate attire and a good personal appearance serve a number of basic functions: First, rapport with the public is enhanced when served by well-dressed employees. This demonstrates to the public that the District and its employees are professional and serious about the District's functions. Secondly, well-dressed employees will generally be treated with more respect by the public and coworkers. This improves the work environment and builds employee morale. No regulations pertaining to personal appearance are intended to be discriminatory.

01. The Board of Directors shall establish an annual uniform allowance which personnel shall use to purchase and maintain uniforms and other authorized station attire.
02. Uniform standards shall be established and updated by the Fire Chief or his/her designee in consultation with recognized bargaining units.
03. Uniform specifications, public appearance attire, station attire, response attire, workout attire, after hour's attire, etc., shall be outlined in Appendix "U" of the EPFD Policies and Procedures Manual. The Fire Chief or his/her designee shall have authority to modify Appendix "U" without Board approval.
04. On-duty personnel are directed to wear the uniform badge shirt for all known errands, details or appearances where they will be in contact with the public. [¼ Zip Sweatshirt/Pullover and approved Full-Zip Jackets are appropriate over uniform dress for said activities.](#)
05. The Fire Chief or his/her designee shall conduct annual inspections of uniforms, station attire, response attire, workout attire, after hours attire, etc and complete a checklist.
06. Employees shall have one complete change of uniform and other duty attire available at their duty station while on duty.
07. When reporting for duty, employees shall be neat and clean in their personal appearance. Garments shall be neat, clean and properly pressed. [Hats shall be worn forward facing.](#)
08. Employees shall not wear any unauthorized pins/badges/patches etc. on uniforms or other response, station or [after-hoursafter-hours](#) attire.

Policy 6520 - Page 1 of 2

09. On-duty supervisory personnel shall be responsible to evaluate the dress and appearance of personnel under his/her supervision and enforce the standards outlined in this policy and in Appendix "U".
10. As per the standards outlined in Appendix "U", the on-duty supervisor shall designate the appropriate uniform attire during shifts.
11. All on-duty employees assigned to shift shall wear the same designated uniform attire.
12. Designated attire being worn by on-duty personnel shall not show signs of extensive wear, color distortion, staining or extensive mending.
13. Supervisory personnel are empowered and expected to inform subordinate personnel when uniforms are worn, faded and in need of replacement.
14. Jewelry that may hang down, become caught, transfer heat to the skin, interfere with dexterity and the ability to manipulate emergency equipment or otherwise has the potential to injure or interfere with the performance of duties shall not be worn.
15. Older uniform styles, logos, screen printing, and colors not specified in Appendix "U", are not to be worn by on-duty employees.
16. All off-duty employees are not to wear EPFD uniforms without the approval of the Fire Chief.



## **Appendix "U" Uniform**

### **Standard for Full-Time Career Personnel**

#### **Uniform Work Pant:**

Manufacturer: WorkRite or Flying Cross

Color: Midnight Blue (WorkRite) or LAPD Blue (Flying Cross)

#### **Uniform Class B (badge) shirt:**

Manufacturer: WorkRite

Color: Midnight Blue

EPFD Shoulder Patches both sides 1" below sleeve seam

Badge: Left Breast above Pocket

Nameplate: Immediately above Right Breast Pocket, centered

Service Stars: 1" Above Nameplate, centered with Pocket

#### **Uniform Sweatshirt/Pullover:**

Job style - Collar, 1/4 zipper

Color: Dark Navy Blue

Left Breast Logo - Standardized Approved by EPFD Fire Chief - embroidery

Right Breast Name - Last Name in 1/2" embroidery

#### **Uniform Tee Shirt and Hooded Sweatshirt**

Color - Navy Blue

Left Breast Logo - Standardized Approved by EPFD Fire Chief - Silkscreened on "T" shirt

Back of Shirt - Ebbetts Pass Fire District -

#### **Uniform Rain/EMS Jacket:**

Galls Waterproof Parka - Model JA281/ or individually approved by Fire- Chief

Color: Navy Blue

Left Breast Logo: Standardized Approved by EPFD Fire Chief - embroidery

#### **Inclement Weather Gear**

As approved by the duty officer to be appropriate for both public appearance and/or functionality for a particular activity or shift requiring specialized gear temporarily during inclement weather

#### **Ball Cap**

Color - Navy or Dark Navy -Blue

Logo - Standardized Approved by EPFD Fire Chief — embroidery (See below approved embroidery)

Back of Cap - Plain, EPFD, Ebbetts Pass Fire or Last Name - embroidery





**Stocking Cap/Toboggan (Navy or Dark Navy Blue)**

Color: Navy Blue

Logo: Standardized Approved by EPFD Fire Chief — embroidery



**Sun Cap (Navy Blue)**

Color: Navy or Dark Navy Blue

Logo: Standardized Approved by EPFD Fire Chief – embroidery



**Physical Fitness & Soft Time Attire**

Solid Color Navy Blue Sweatpants or Solid Color (Navy Blue or Black) Gym Shorts

EPFD Uniform Tee or Sweatshirt

A Non-Collar Sweatshirt maybe used, but for Physical Fitness & Soft Time Attire only

Appendix “U” - Page 1 of 5

**Uniform Standard for Volunteer Staff Uniforms**

**Uniform Work Pant:**

Manufacturer: Workrite, Dickies or Ben Davis

Color: Midnight Blue, Navy Blue

Volunteers may purchase career staff uniform pants if they desire

**Uniform Class B (badge) shirt:**

Manufacturer: WorkRite

Color: Midnight Blue

EPFD Shoulder Patches both sides 1" below sleeve seam

Badge: Left Breast above Pocket

Nameplate: Immediately above Right Breast Pocket, centered

Service Stars: 1" Above Nameplate, Centered with Pocket

**Uniform Sweatshirt: (Optional for Volunteers)**

Job style - Collar, 1/4 zipper

Color: Dark Navy Blue

Left Breast Logo - Standardized Approved by EPFD Fire Chief

Right Breast Name - Last Name in 1/2" embroidery

**Uniform Tee Shirt:**

Color: Navy Blue

Left Breast Logo - Standardized Approved by EPFD Fire Chief

Right Breast Name - Last Name in 1/2" embroidery - Optional for Volunteers

Back of Shift - Ebbetts Pass FIRE

**Uniform Rain/Inclement Weather/EMS jacket (Optional for Volunteers):**

Galls Waterproof Parka Model JA281/ or individually approved by Fire Chief

Color: Navy Blue

Left Breast Logo - Standardized Approved by EPFD Fire Chief

**Ball Cap**

Color - Navy Blue

Logo - Standardized Approved by EPFD Fire Chief - embroidery

Back of Cap - Plain, EPFD, Ebbetts Pass Fire or Last Name - embroidery

**Stocking Cap/Toboggan (Navy Blue)**

Color: Navy Blue

Logo: Standardized Approved by EPFD Fire Chief - embroidery

**Physical Fitness & Soft Time Attire**

Solid Color Navy Blue Sweatpants or Gym Shorts

EPFD Uniform Tee or Sweatshirt

A Non-Collar Sweatshirt may be used, but for Physical Fitness & Soft Time Attire only

Appendix "U" - Page 2 of 5

**EPFD Class A Uniform Standards**

*(Paid Personnel must obtain Class A Uniforms upon 1st year anniversary)*

**Chief Officers**

**Coat** – Flying Cross Legends Double Breasted dark navy Dress Coat #34892, with gold fire service buttons.

**Pants** - Flying Cross dark navy Dress Pant #32278, same material as coat, without pleats.

**Shirt** – Flying Cross white long or short sleeve uniform shirt without markings, epaulets on shoulders, scalloped pocket flaps and pleated pockets with a badge holder above the left front pocket and a "military press". No service stars to be worn.

**Hat** – Bell Crown Style. Black visor, dark navy top, with a dark navy border around base of hat. black hat band, with gold fire service buttons and gold front hat badge indicative of rank:

Fire Chief – Gold hat badge with five crossed bugles and buttons being same.

Deputy Chief - Gold hat badge with four crossed bugles and buttons being same.

Assistant Chief – Gold hat badge with three crossed bugles and buttons being same.

Battalion Chief - Gold hat badge with two crossed bugles and buttons being same.

**Collar Insignias** - Gold, ¾ inch diameter, bugles only (not solid) indicative of rank. Worn on the collar of the white shirt.

**Sleeve Markings** - The Class A coat shall have sleeve markings indicative of the number of bugles worn for the rank. Both arm sleeves to have stripes sewn on the front half only. Bottom of first stripe is to be 4 inches from the cuff. Stripes shall be gold and 1/2 inch and have 1/4 inch separation between stripes. Additional stripes shall be added towards the cuff.

5 Bugles (5) gold stripes

4 Bugles (4) gold stripes

3 Bugles (3) gold stripes

2 Bugles (2) gold stripes

**Service Markings** – Stars shall represent five years of active service and shall be the same color as the sleeve markings. Stars shall be embroidered directly on the sleeve (no patches) in a row horizontally ¼ inch apart and start ¼ inch above the stripes. Stars shall be ¾ inch in size and rows shall be ¼ inch apart. Stars shall be configured in a pyramid, starting with the first three stars ¼ inch above the top stripe, followed by two stars above the first three, followed by one star above the two stars and are to be worn on the left sleeve only. If a member has more than 30 years of service, the seventh star shall be placed on the bottom row, the eighth on the second row, and so on.

#### Appendix “U” - Page 3 of 5

**Tie** - Black in color. Tie may be clip-on or tie-style. Tie shall be 2 ¼ to 2 ½ inches wide at the bottom. Tie Bar shall be gold in color.

**Badge** - To be worn on left breast in badge holder of coat. A second badge may be worn on the white long sleeve uniform shirt. Badges shall comply with the district’s badge specifications.

**Belt** – Black in color, basket weave, with a minimum width 1½”, maximum width 1¾”. Buckle shall be gold in color. Belt shall be worn with the belt entering the belt loops on the left side first.

**Shoes** - Black in color, plain toe dress style, lace up with high gloss shine. Solid black dress socks shall be worn under the dress shoes or high gloss duty boots.

**District Patch** - To be centrally located on both sleeves of the coat, with the top of the patch to be 1" inch below the shoulder seam. Patches shall be sewn on with black thread.

**Gloves** – Hatch brand. Gloves shall be white and the style used for Class A uniforms.

#### Line Personnel

**Coat** – Flying Cross Legends Double Breasted dark navy Dress Coat #34892, with silver fire service buttons.

**Pants** - Flying Cross dark navy Dress Pant #32278, same material as coat, without pleats.

**Shirt** – Flying Cross white long sleeve uniform shirt without markings, epaulets on shoulders, scalloped pocket flaps and pleated pockets with a badge holder above the left front pocket and a “military press”.

**Hat** – Bell Crown Style. Black visor, dark navy top, with a dark navy border around base of hat. black hat band, with silver fire service buttons and silver front hat badge indicative of rank:

Captain – Silver hat badge with two parallel bugles and buttons being same.

Engineer - Silver hat badge with one bugle and buttons being same.

Firefighter – Silver hat badge with firefighter scramble and buttons shall be silver with “FD” in the center.

**Collar Insignias** - Worn by company officers and engineers. Silver,  $\frac{3}{4}$  inch diameter, bugles only (not solid) indicative of rank. Worn on the collar of the collar of the white shirt. Firefighters shall not have collar brass.

**Sleeve Markings** - The Class A coat shall have sleeve markings indicative of the number of bugles worn for the rank. Both arm sleeves to have stripes sewn on the front half only. Bottom of first stripe is to be 4 inches from the cuff. Stripes shall be  $\frac{1}{2}$  inch wide and

Appendix “U” - Page 4 of 5

have  $\frac{1}{4}$  inch separation between each. Additional stripes shall be added towards the cuff. Stripes shall be silver (grey color # UN938) for company officers and engineers. Firefighters shall not have a stripe.

Captain (2) silver (grey) stripes

Engineer (1) silver (grey) stripe

**Service Markings** - Stars shall represent five years of active service and shall be the same color as the sleeve markings. Stars shall be embroidered directly on the sleeve (no patches) in a row horizontally  $\frac{1}{4}$  inch apart and start  $\frac{1}{4}$  inch above the stripes. Stars shall be  $\frac{3}{4}$  inch in size and rows shall be  $\frac{1}{4}$  inch apart. Stars shall be configured in a pyramid, starting with the first three stars  $\frac{1}{4}$  inch above the top stripe, followed by two stars above the first three, followed by one star above the two stars and are to be worn on the left sleeve only. If a member has more than 30 years of service, the seventh star shall be placed on the bottom row, the eighth on the second row, and so on.

If a member does not have any stripes, then the first row of silver stars shall be placed  $4\frac{3}{4}$  inches from the cuff.

**Tie** - Black in color. Tie may be clip-on or tie-style. Tie shall be  $2\frac{1}{4}$  to  $2\frac{1}{2}$  inches wide at the bottom. Tie Bar shall be silver in color.

**Badge** - To be worn on left breast in badge holder of coat. A second badge may be worn on the white long sleeve uniform shirt. Badges shall comply with the district’s badge specifications.

**Belt** - Black in color, basket weave, with a minimum width 1½", maximum width 1¾". Buckle shall be silver in color. Belt shall be worn with the belt entering the belt loops on the left side first.

**Shoes** - Black in color, plain toe dress style, lace up with high gloss shine. Solid black dress socks shall be worn under the dress shoes or high gloss duty boots

**District Patch** - To be centrally located on both sleeves of the coat, with the top of the patch to be 1" inch below the shoulder seam. Patches shall be sewn on with black thread.

**Gloves** –Gloves shall be white and the style used for Class A uniforms.

## **Uniform Standard for Administrative Staff**

All administrative staff members will be expected to dress in an appropriate manner, convey a professional appearance or image, and are encouraged to be neat and clean. Clothing or accessories that are a safety concern on the apparatus floor such as open toed shoes, sandals or excessive jewelry are not permitted.

Clothing should be neat and clean, jewelry should be worn in moderation. Insignia or clothing that displays statements or profanity is not permitted.

### **Business Hours (Mon-Fri)**

Slacks/Pants: Should not be "skin tight" and should look professional.

Jeans: Should fit appropriately, not be faded, not have frays or holes, and be worn with appropriate shoes (no athletic shoes or flip-flops).

Dresses/Shirts: No more than one inch above the knee, slits should be moderate. Denim dresses and skirts are permissible. No shorts or skorts.

Shirts/Blouses: No tank tops or spaghetti strap tops without another shirt, sweater or jacket worn over it. No see through materials. No non-collared attire (athletic type; t-shirts, sweatshirts or jerseys). Embroidered "Polo" type shirts (EPFD midnight blue).

Uniforms: Administrative Officers are to wear Class-B uniforms during business hours or when meeting with the public on behalf of the Fire District.

### **Soft Time (Weekends and after office hours)**

Jeans and athletic shoes may be worn during soft time or when doing "dirty work" or certain events.

Administrative Officers may conform to the administrative staff dress code during soft time. Only EPFD embroidered "Polo" type shirts (white or midnight blue) are permitted.



## **Uniform Standard for Cadet Uniforms**

### **Uniform Work Pant:**

Manufacturer: Dickies or Ben Davis

Color: Midnight Blue, Navy Blue

Cadets may purchase career staff uniform pants if they desire

### **Uniform Class B (badge) shirt:**

Manufacturer: Flying Cross; Tropical Blend Short Sleeve

Color: Light Blue

EPFD Shoulder Patches both sides 1" below sleeve seam

Badge: Left Breast above Pocket

Nameplate: Immediately Above Right Breast Pocket, centered

Service Stars: 1" Above Nameplate, Centered with Pocket

### **Uniform Sweatshirt: (Optional for Cadets)**

Job style - Collar, 1/4 zipper, deep (radio capable) front pocket

Color: Dark Navy Blue

Left Breast Logo - Standardized Approved by EPFD Fire Chief

Right Breast Name - Last Name in 1/2" embroidery - Optional for Cadets

### **Uniform Tee Shirt:**

Color: Gray (probationary Cadets are to wear the plain white Tee shirt)

Left Breast Logo - Standardized Approved by EPFD Fire Chief

Right Breast Name - Last Name in 1/2" embroidery - Optional for Volunteers

Back of Shift - Ebbetts Pass FIRE - Cadet

### **Uniform Rain/EMS Jacket:**

Galls Waterproof Parka - Model JA281/ or individually approved by Fire Chief

Color: Navy Blue

Left Breast Logo: Standardized Approved by EPFD Fire Chief - embroidery

### **Inclement Weather Gear**

As approved by the duty officer to be appropriate for both public appearance and/or functionality for a particular activity or shift requiring specialized gear temporarily during inclement weather

### **Ball Cap**

Color - Navy Blue

Logo - Standardized Approved by EPFD Fire Chief - embroidery

Back of Cap - EPFD, Ebbetts Pass Fire or Last Name - embroidery

### **Physical Fitness & Soft Time Attire**

Solid Color Navy Blue Sweatpants or Gym Shorts

EPFD Uniform Tee or Sweatshirt

# EPFD Uniform Checklist

## Class C Uniform

- ☐ Appropriate items according to Policy 6520 Appendix U
- ☐ Duty shirt in good repair (Minimum of 3)
- ☐ Pant in good repair (Minimum of 2)
- ☐ Duty boots in good repair
- ☐ Belt in good repair

## Class B Uniform (In addition to Class C Uniform)

- ☐ Appropriate items according to Policy 6520 Appendix U
- ☐ Badge shirt in good repair (Minimum of 2)
- ☐ Brass present and in good repair

## Class A Uniform

- ☐ Appropriate items according to Policy 6520 Appendix U
- ☐ Coat in good repair
- ☐ Dress shirt in good repair
- ☐ Hat in good repair
- ☐ Pant in good repair
- ☐ Shoes in good repair
- ☐ Belt in good repair
- ☐ Brass present and in good repair
- ☐ Gloves in good repair
- ☐ Uniform fits appropriately

## Inclement weather gear

- ☐ Appropriate items according to Policy 6520 Appendix U
- ☐ Jacket in good repair
- ☐ 1/4 zip sweatshirt in good repair

Employee Name and Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Name and Signature: \_\_\_\_\_ Date: \_\_\_\_\_